

Welcome Back to School

School Starts Tuesday, September 4, 2012

2012-2013



Save this important information for school year 2012-2013

New School Start and End Times:

Skyline High School 7:30 am – 2:25 pm

Pattengill Elementary School 9:03 am – 3:57 pm

Busing Changes: (See inside for complete bus schedule)

High School Routes Now Provided by AATA

- Huron Route 84 – Now served by AATA Route 22
- Pioneer Route 88 – Now served by AATA Route 16
- Skyline Route 48 – Now served by AATA Route 18

Skyline has new routes for “Open Enrolled” students

Ann Arbor Open New Common Stops

No shuttle To and From Community for Split Enrolled Students

Bryant and Pattengill Students Now Ride the Same Bus

Also included:

Bus Schedule

Rights & Responsibilities

Registration Dates/Times

Curriculum & Capsule Night

Dates/Times

Exceptional^a!

ANN ARBOR PUBLIC SCHOOLS

www.a2schools.org

Words of Welcome to the 2012-2013 School Year



Great Expectations...The Best Is Yet To Come! Children deserve the best we can give them and the best is always just out of reach, ready to be grasped. The concept of holding the highest of expectations for ourselves and our children is not a secret here in the Ann Arbor Public Schools, but as a new school year begins, it is always

essential to renew and refresh that commitment to our ultimate ideals and expectations as we embrace and anticipate the new tomorrows we are creating for our children today in our schoolhouses. Our expectations have the ability to release the imagination of so many young minds and open so many eyes to the worlds beyond their everyday experience.

As a school community, we have the power to enable children of all ages to create, to care for others, and to envision their place in a world of tremendous global change. When we join together with our parents and community members, we share the opportunity to infuse imagination and critical thinking in all forms of learning in everyday school life in the Ann Arbor Public Schools...on the bus, in the cafeteria, in the classroom, in the media center, in the hallways...wherever there are children of any age. Each of us plays a dynamic and pivotal role, whether we actively realize it or not, in helping our children develop the critical skill of "having a vision" for their future lives. In Ann Arbor, the skillful balance between academics, the arts, athletics, and social and emotional learning help our children become caring, scholarly individuals today and in their future years.

We thank our parents, our staff, and our community for embracing the vision of great expectations and all the possibilities for children. The power of possibility thinking comes to life with a community and staff that is bound together...workforce and community...side-by-side in a constant quest for excellence...for ourselves and our children. Our Strategic Plan will continue to be infused with energy as staff and community focus on the possibilities still awaiting our children. We thank the entire Ann Arbor community for believing in the power of possibility thinking and fully supporting the passage of the Technology Bond this past spring. Without the tremendous support you demonstrated by overwhelmingly passing this bond issue, we would not be able to enhance our technology for our children. As we rebuild our technology infrastructure and enhance our instructional technology, we thank all of you for believing in and supporting public education here in Ann Arbor.

Our expectations are soaring and the anticipation for success for all is great as we start the 2012-13 school year. Nothing less for our children is an option when we hold high expectations for student success. As a School District embracing great expectations, we all help our children construct meaningful worlds today and "possibilities" for tomorrow that can last a lifetime. Together, we all help them create a portrait of their "possibilities" from a productive school experience that enables young minds to capture the spirit of who they are and what they can achieve. As we all share our vision of the future for our children, we use kaleidoscopic vision to anticipate the ever-changing bits and pieces of life that will constantly influence our children in an endless variety of changing patterns over their lifetimes. Let's join together to instill in them a love of learning and a passion for education that leads them to be lifetime learners over the course of the 21st century still ahead of them.

The concept of one-size fits all will not suffice for this current generation entering our classrooms during the 2012-13 school year. Education is shifting from averages to individuals and ALL of our children deserve nothing short of excellence in a vastly changing world. Their experiences in school and in the community will form a seamless mesh...a collage of experiences...that guide them toward being positive and productive citizens. It is up to us, as a school community, to embrace those highest of expectations so that great things will truly happen for our children as their lives zig zag across time and experience. We have to hold the highest of expectations and believe in the power of possibility thinking for our children and ourselves...through our culture, through the climate in which they live, work, and play, through *their* visions and through *their* dreams. Their culture and their climate form the backdrop against which their dreams come to life and we have to provide all the possibilities we can to enable them to develop into the best students and citizens possible.

Together, we can forge the most powerful partnership that helps unlock the dreams of our children's future in this rapidly changing world when we strategically focus on their tomorrows by preparing them today with passion, excellence, and high expectations. No child will be left behind when we have great expectations for the future and believe that the best is yet to come for all of our Ann Arbor children. Their future is in our hands. Join with me in making this upcoming 2012-13 school year come to life for each child with imagination, innovation, and excellence. The power of possibility thinking is in our hands!

Have a great school year!
Patricia P. Green, Ph.D.
Superintendent of Schools



2012-2013 AAPS School Directory

Important Phone Numbers

General Information	994-2200
Adult Education	997-1237
Board of Education	994-2232
Operations	994-2250
Career & Technical Education ..	994-2315
Community Education & Recreation	994-2300
Communications	994-2236
Educational Foundation	994-1969
Food Services	994-2265
Human Resource Services	994-2240
Instructional Services	994-2209
Preschool & Family Center	994-2303
School Closing Hotline	994-8684
Student Support Services	994-2318
Superintendent	994-2230
Teaching Learning Communities (T-LC)	971-2191
Transportation	994-2330
Volunteers & Partnerships	994-8139

Central Administration

Dr. Patricia Green
Superintendent

Alesia Flye
Deputy Superintendent for Instruction

Robert Allen
Deputy Superintendent for Operations

David Comsa
*Deputy Superintendent for Human Resources
and Legal Affairs*

Dawn Linden
*Assistant Superintendent
for Elementary Education*

Robyne Thompson
*Assistant Superintendent for
Secondary Education and CTE*

Dr. Elaine Brown
*Assistant Superintendent for
Student Intervention and Support Services*

Liz Margolis
Director of Communications

Jenna Bacolor
Director of Community Education & Recreation

Randy Trent
Executive Director of Physical Properties

Board of Education

Deb Mexicotte, *President*
Christine Stead, *Vice-President*
Andrew Thomas, *Secretary*
Irene Patalan, *Treasurer*
Glenn Nelson
Simone Lightfoot
Susan Baskett

Visit Ann Arbor Public Schools at www.a2schools.org

Elementary Schools

Abbot Elementary
2670 Sequoia Parkway
Pam Sica, Principal
994-1901

Allen Elementary
2560 Towner Blvd.
Joan Fitzgibbon, Principal
997-1210

Angell Elementary
1608 S. University
Gary Court, Principal
994-1907

Bach Elementary
600 W. Jefferson
Shelley Bruder, Principal
994-1949

Bryant Elementary
2150 Santa Rosa
Roberta Heyward, Principal
997-1212

Burns Park Elementary
1414 Wells St.
Dr. Virginia Bell, Principal
994-1919

Carpenter Elementary
4520 Central Blvd.
Charles Davis Jr., Principal
997-1214

Dicken Elementary
2135 Runnymede
Michael Madison, Principal
994-1928

Eberwhite Elementary
800 Soule Blvd.
William Harris, Principal
994-1934

Haisley Elementary
825 Duncan
Kathy Scarnecchia, Principal
994-1937

King Elementary
3800 Waldenwood Dr.
Kathy Morhous, Principal
994-1940

Lakewood Elementary
344 Gralake
Michael Johnson, Principal
994-1953

Lawton Elementary
2250 S. Seventh
Amy (McCusker) Conway,
Principal
994-1946

Logan Elementary
2685 Traver Rd.
Terra Webster, Principal
994-1807

Mitchell Elementary
3550 Pittsview Dr.
Kevin Karr, Principal
997-1216

Northside Elementary
912 Barton Dr.
Monica Harrold, Principal
994-1958

Pattengill Elementary
2100 Crestland Dr.
Che' Carter, Principal
994-1961

Pittsfield Elementary
2543 Pittsfield Rd.
Carol Shakarian, Principal
997-1218

Thurston Elementary
2300 Prairie
Natasha York, Principal
994-1970

Wines Elementary
1701 Newport Rd.
David DeYoung, Principal
994-1973

Ann Arbor Preschool & Family Center

2775 Boardwalk
Michelle Pogliano, Principal
994-2303

Middle Schools

Clague Middle School
2616 Nixon Rd.
Cynthia Leaman, Principal
Judy Hayes, Assistant Principal
994-1976

Forsythe Middle School
1655 Newport Rd.
Janet Schwamb, Principal
John Reece, Assistant Principal
994-1985

Scarlett Middle School
3300 Lorraine
Gerald Vazquez, Principal
Edward Broom, Assistant
Principal
997-1220

Slauson Middle School
1019 W. Washington
Christopher Curtis, Principal
Douglas McIntyre,
Assistant Principal
994-2004

Tappan Middle School
2251 E. Stadium Blvd.
Khajasamieon Parks, Principal
Rick Weiler, Assistant Principal
994-2011

High Schools

Huron High School
2727 Fuller Rd.
Arthur Williams, Principal
Assistant Principals:
Dottie Davis
Marcus Edmondson
Jason Skiba
994-2040

Pioneer High School
601 W. Stadium Blvd.
Kevin Hudson, Interm Principal
Assistant Principal:
Lisa Anglin
994-2120

Skyline High School
2552 N. Maple
Sulura Jackson, Principal
Assistant Principals:
Alberta Britton
Casey Quigley,
994-6515

Alternative Schools

Ann Arbor Open @ Mack
920 Miller Ave.
Kit Flynn, Principal
994-1910

Community High School
401 N. Division
Jennifer Hein, Dean
994-2021

Roberto Clemente
4377 Textile, Ypsilanti
Benjamin Edmondson, Principal
997-1236

A² Tech High School
2800 Stone School Rd.
TBD, Principal
997-1237

Adult Education
2800 Stone School Rd.
Sharman Spieser, Principal
997-1237

2012- 2013 School Calendar



AUGUST

Tues/Wed/Thur 28-30 Teacher Professional Development Days

SEPTEMBER

Tuesday 4 First Day for Students - Full Day of School

OCTOBER

Wednesday 3 Student Count Day
 Wednesday 10 Early Release Day for Huron, Pioneer, A2 Tech & Middle School Students
 Thursday 11 Skyline Only – No School for Students- Professional Development Day

NOVEMBER

Tuesday 6 No School for Students - Election Day
 Elementary PD in A.M., Report writing in P.M. Middle School /High School PD all day.
 Friday 9 End of 1st Marking Period for Middle & High Schools
 Wednesday 14 Middle and High School grades due in Powerschool
 Tuesday 27 Elementary Reports go home
 Wed/Thur/Fri 21-23 No School for Students - Thanksgiving Break
 Thursday 29 Skyline Only – End of 1st Term – No School for Students

DECEMBER

Wednesday 5 Early Release Day for Huron, Pioneer, Community, A2 Tech & Middle School Students.
 Monday 24 Winter Vacation thru January 6, 2013

JANUARY

Monday 7 School Resumes
 Friday-Friday 18-25 High School Exams
 Monday 21 Martin Luther King Jr. Day - No School for Staff & Students.
 Friday 25 End of First Semester for Middle & High Schools
 Monday 28 No School for Students in Middle & High Schools - Teachers Work Day*
 Tuesday 29 No School for All Students – K-12 Professional Development Day
 Wednesday 30 First Day of Second Semester for Middle & High Schools
 Wednesday 30 Middle and High School grades due in Powerschool

FEBRUARY

Wednesday 13 School Count Day
 Monday 18 Mid Winter Vacation thru February 24, 2013
 Monday 25 School Resumes

MARCH

Monday 11 No School for Elementary Students - Teacher Report Writing Day
 Monday 18 Skyline Only – End of 2nd Term – No School for Students
 Monday 18 Elementary report cards go home
 Wednesday 20 Early Release for Huron, Pioneer, Community, A2 Tech & Middle School Students
 Friday 29 Spring Vacation thru April 7

APRIL

Monday 8 School Resumes.
 Friday 19 End of 3rd marking period Middle & High Schools
 Wednesday 24 Early Release for Huron, Pioneer, Community & A2 Tech Students
 Wednesday 24 Middle and High School grades due in Powerschool

MAY

Thursday 2 Skyline Only – No School for Students – Professional Development Day
 Wednesday 8 Early release for Huron & Pioneer Students
 No school for Middle school students - Teacher Professional Development Day
 Monday 27 Memorial Day - School is Closed for Staff & Students

JUNE

Wednesday 12 Elementary reports cards due to principal.
 Friday 14 End of Second Semester. Half Day for Students. Elementary Report Cards go home - Afternoon is records day. Teachers may leave upon completion of their assignments. School offices are open until 5:00 P.M. to facilitate checkout.
 Monday 17 Each Emergency Closing day of the 2012-13 school year which reduces the District's attendance days below that required by the state will be made up beginning with this day and each consecutive week day thereafter.
 Wednesday 19 Note: Districts are allocated 30 hours for emergency days (including weather-related). Middle and High School final grades due

• The full days designated for records/ report writing will remain as teacher days with the understanding that teachers are free to leave upon fulfilling their responsibilities. The teacher professional day (Monday, August 27, 2012) may be satisfied in one hour increments reported to the teacher's immediate supervisor.



AAPS Wellness Policy

The AAPS Board of Education has adopted a school wellness policy that promotes a healthy school environment for students. The policy addresses nutrition, nutrition education, physical activity opportunities, and other school-based activities to support wellness. In keeping with the intent of the policy, the district is reviewing nutrient density of food and beverages served to students. Parents and staff are asked to choose healthy alternatives to food sold for fundraisers, or served as birthday or school party treats. This year cafeteria menus have been revamped to meet the high nutritional standards of the HealthierUS School Meal Gold Standards. The district is pleased to be able to better address the nutritional needs of students through this change and the implementation of the school wellness policy.

Farm to School Program

We are pleased to continue to offer a taste of fresh, healthy produce grown right here in Michigan! The Ann Arbor Farm to School Collaboration sponsors Farm Fresh Features, which will be served three times each week during the growing season. Items are identified by special signage, and are offered either on the Fruit and Veggie bars or on the cafeteria lunch line. Volunteer parents and staff assist by encouraging students to enjoy a taste of the items being served on Farm Fresh days. Additionally, local farmers provide educational classroom presentations and tastings.

Breakfast & Lunch

994-2265

The District offers students nutritious breakfast and lunch programs, with subsidies available to qualified students. This year, Balanced Choices meals are available at all three levels. Fruit and vegetable bars and on-site cooking are new additions in the elementary schools. If you wish to apply for meal subsidies, please complete the application that is available at registration, or at your child's school. Only one application per household is needed. A new application must be submitted each school year, however students on the program last year may receive free or reduced meals the first 10 days of this school year. Students who qualify for subsidized lunch automatically qualify for subsidized breakfast.

	Regular	Reduced	Regular	Reduced
Breakfast	\$1.00	\$0.30	\$2.50	\$0.40
Lunch	\$1.25	\$0.30	\$3.00	\$0.40

An on-line payment option provides a convenient way for parents to pre-pay using a credit card from any computer with internet access. Other meal payment options include paying with cash daily, or pre-payment by check via pre-payment envelopes sent home with students.

Meal Pay Plus

Meal Pay Plus, is the online breakfast and lunch payment program offered by the Ann Arbor Public Schools. You are able to pay for student meals using your credit card or by calling a 877-237-0946. You can combine payments for multiple students, access their accounts to monitor what they are purchasing and ensure they have sufficient funds in their accounts. An information flyer will be sent home with your student in their school packets including information on how to register and what the program offers.

Community Education & Recreation 994-2300 **1515 S. Seventh (in Pioneer High)**

Known as "Rec & Ed" this comprehensive department of the district provides a myriad of classes, activities, and sports for people of all ages and abilities. Rec & Ed programs offer a great opportunity to try

something new, meet new people, or participate with friends and family. Catalogs are mailed to all school district residents four times a year – the last week of August, the first week of January, the third week of March, and the last week of May. Youth team sports brochures are mailed to past participants and those requesting to be on the mailing list for that sport. Further information and on-line registration is available on the department website: www.aareced.com.

First Steps Washtenaw

994-2300

This is a program for all families with children from birth until kindergarten entry, designed to ensure school readiness. First Steps families choose from over 40 weekly parent-child classes and receive personal visits focused on the developmental stage of their child. Program staff are experienced professional educators. Located at the Ann Arbor Preschool & Family Center. Further information is available at a2schools/firststeps.home.

School Age Child Care

994-2300

Before and after school child care is offered at all district elementary schools. Programs operate during school breaks and days off. Extended Day Option (EDO) or half-day kindergarten care is also available to most students. Programs are licensed, and provide safe, nurturing, child-friendly activities right in the schools.

Youth Programs

994-2300

A wide variety of after-school, weekend and summer programs are offered for pre-school through high school including art, drama, dance, music, fitness, swimming, gymnastics, martial arts, tennis, cheerleading, golf, foreign languages, etc. The Youth Team Sports are soccer, field hockey, lacrosse, basketball, baseball, softball, flag football, and volleyball. The emphasis is on participation and enjoyment. Everybody gets to play, as there are no tryouts or cuts. Sports registration brochures are mailed to all district students in the first year of eligibility for that sport. Subsequently, brochures are mailed to previous participants in that sport and to those who have requested to be placed on the mailing list.

Adult Programs

994-2300

A wide variety of non-credit evening and weekend programs offer adults literally thousands of choices in the fitness, cultural arts, and enrichment areas each year. Classes are usually held in the schools, and vary in length from one evening workshops to semester courses. Adult Team Sports are volleyball, basketball, baseball, softball, and kickball, each offering several levels of competition.

School Facility Rentals

994-2300

School facilities are available for rent to community members and non-profit organizations. To schedule use of an elementary or middle school, contact Rec & Ed. The high schools manage their facility rentals directly.

Volunteers Needed

994-2200

If you are interested in volunteering for Ann Arbor Public Schools, please call the district's *Partners for Excellence Office* at 994-2200 or sign up at www.volunteermatch.org and select Ann Arbor Public Schools.

This centralized volunteer office will assist in the placement of all the district's volunteers. The district recruits volunteers to provide academic assistance, be an extra set of hands for teachers, assist English Language Learners (if you speak and read another language in addition to English) and to assist in the Partners Office. Volunteers are also needed for the Story Time Players. Share your time and talent with us.



Parent Teacher Organization Council

994-2236

The PTOC is comprised of volunteer representatives from each school in the district. They provide a centralized way for PTO's to communicate district-wide. They generally meet every month, usually the third Monday, from 7:00 - 9:30 p.m. in the conference room in the Balas building. Meetings are open to the public. The PTOC charter is to contribute to quality schools and facilitate parent involvement by helping identify and resolve common issues, and by promoting and sharing ideas and innovations.

Ann Arbor Preschool & Family Center 994-2303 2775 Boardwalk (off of Eisenhower Parkway)

This state-of-the-art early childhood facility houses a variety of grant funded programs for children with risk factors (delineated below), along with the First Steps program. Both indoor and outdoor spaces are designed specifically to promote healthy physical growth, inquiry, and social/emotional development.

Tuition Preschool 994-2234

Tuition Preschool is available at our state-of-the-art preschool facilities at Thurston and Allen Elementary Schools. The programs are open to all district residents who are age 4 by Dec. 1, and offer certified early childhood educators, a comprehensive curriculum, support from school educational professionals, and a hot family-style daily lunch. Full-time and part-time schedules are available.

Head Start 994-2303

This federally funded program for children 3 or 4 years of age by Dec. 1st, is for qualifying low-income families. Located at the Ann Arbor Preschool & Family Center.

Michigan School Readiness Program 994-2303

The Michigan Department of Education (MDE) funds this program for children 4 years old by Dec. 1. To qualify the child must be identified as "at risk" as defined by the MDE risk factors and financial considerations. Located at the Ann Arbor Preschool & Family Center.

ECDD (Early Childhood Developmentally Delayed) 994-2303

This preschool program is for children that have been identified as eligible for special education. Located at the Ann Arbor Preschool & Family Center.

English Language Learners (ELL) 994-2252

The Ann Arbor Public Schools is an ethnically and culturally diverse school district with an increasing number of students who represent various language backgrounds. These students and their families enrich our instructional climate and provide a "real world" picture of life in a global society.

The Ann Arbor ELL/Bilingual program strives to support students in English language acquisition and to meet the content area academic standards as reflected in the Ann Arbor Public School's curriculum objectives and outlined by the State of Michigan Content Standards and Benchmarks. Fifteen (15) elementary schools with large ELL student enrollment offer specialized support provided by ELL teachers. There is one (1) magnet school center at Bach Elementary School available to students who are beginning language learners and who attend neighborhood schools with sparse ELL enrollment and no specialized ELL teacher support. Families may elect to enroll their child(ren) in the magnet centers while these students develop English

language proficiency. Transportation is provided to the magnet school. Families interested in enrolling their children in the magnet school should contact either their neighborhood school or the Bach magnet school for more information.

Immunizations

994-2318

State of Michigan Law requires the following immunizations: diphtheria, tetanus, pertussis, polio, measles, mumps, rubella, hepatitis B and chicken pox. Students who enroll in kindergarten, students new to the district and all 6th-grade students must provide a record of immunization to the school office in order to begin school. Immunizations are available through your family physician or the Washtenaw County Public Health office. Exemptions are allowed with a signed waiver by the parent.

Military Recruiters

The No Child Left Behind Act, which Congress passed in 2001, includes a requirement that high schools provide military recruiters, upon request, with access to secondary school students and directory information on those students. Providing this information is consistent with the Family Educational Rights and Privacy Act, which protects the privacy of student education records. Parents or guardians who do not wish any or all of the items released must notify their child's school principal, in writing, on a yearly basis. The District encourages you to discuss this matter with your child if he or she is a secondary student. We have had reports of military recruiters directly contacting students who did not understand why they were being called. Unfortunately, in some cases students felt pressured into agreeing to meet with recruiters. Questions? Please contact your building principal.



School Closings Hotline: 994-8684

When schools have to close, emergency procedures go into effect quickly. Parents should develop an emergency procedure for their children in the event of a school closing or other unexpected happening.

For example, children should be reminded of which neighbor's home they are to go to in case of a school closing.

Unsafe Weather Guidelines

On days when the temperature and/or wind chill are below 0°F, students **will not** have recess outside. On days when the temperature and/or wind chill is below -20°F, schools **will be closed**.

Snow Closings

Hotline: 994-8684

The Superintendent will decide whether to close schools on a day of heavy snow or snowstorm forecast. Information on school closings may be obtained by calling the **School Closing Hotline - 994-8684** or by listening to local radio stations WAAM 1600 AM, WTKA 1050 AM, WQKL 107.1 FM, WUOM 91.7 FM, WEMU 89.1 FM, WJR 760 AM, WWJ 950 AM or checking Detroit television stations WDIV Channel 4 or WXYZ Channel 7. Notices will also be posted on the district website www.a2schools.org. Please do not call the Transportation office at this time. They are involved with bus driver fan-out procedures. A phone call and email will be sent to families when a snow day is called.

School Day Closings

Other reasons for closings during the school day may include a mechanical malfunction in the building or other unexpected events. When making the decision to close, the health and safety of the children are the primary consideration.



Student Information & Records

Federal law requires school districts to notify parents and guardians yearly of their right to review their student's educational records. Under the provisions of Michigan's Freedom of Information Act (Act No. 442 of the Public Acts of 1976), district-wide results from the Michigan Educational Assessment Program (MEAP) will be supplied to any individual who requests it.

Family Educational Rights and Privacy Act (FERPA) General Guidance for Parents

FERPA is a Federal law that applies to educational agencies and institutions that receive funding under a program administered by the U.S. Department of Education. Parochial and private schools at the elementary levels do not generally receive such funding and, therefore, are not subject to FERPA. The statute is found at 20 U.S.C. § 1232g and the Department's regulations are found at 34 CFR Part 99.

Under FERPA, schools must generally afford parents: access to their children's educational records – an opportunity to see and/or to have the records amended and some control over the disclosure of information from the records.

Parents may access, seek to amend, or consent to disclosures of their children's educational records, unless there is a court order or other legal document specifically stating otherwise. When a student turns 18 years of age or attends a postsecondary institution, the student and not the parent, can access, seek to amend, and consent to disclosures of his or her educational records.

Access to Educational Records

Schools are required by FERPA to:

- Provide a parent with an opportunity to inspect and review his or her child's educational records within 45 days of the receipt of a request
- Provide a parent with copies of educational records or otherwise make the records available to the parent if the parent, for instance, lives outside of commuting distance of the school.
- Redact the names and other personally identifiable information about other students that may be included in the child's education records.

Schools are not required by FERPA to:

- Create or maintain educational records;
- Provide parents with calendars, notices, or other information which does not generally contain information directly related to the student;
- Respond to questions about the student.

Amendment of School Records

Under FERPA, a school must:

- Consider a request from a parent to amend inaccurate or misleading information in the child's educational records;
- Offer the parent a hearing on the matter if she/he decides not to amend the records in accordance with the requests;
- Offer the parent a right to place a statement to be kept and disclosed with the records if, as a result of the hearing, the school still decided not to amend the record.

A school is not required to consider requests for amendment under FERPA that:

- Seek to change a grade or disciplinary decision;
- Seek to change the opinions or reflections of a school official or other person reflected in an educational record;
- Seek to change a determination with respect to a child's status under special education programs.

Disclosure of Educational Records:

A school must:

- Have a parent's consent prior to the disclosure of educational records;
- Ensure that the consent is signed and dated and states the purpose of the disclosure.

A school MAY disclose educational records without consent when:

- The disclosure is to school officials who have been determined to have legitimate educational interests as set forth in the school district's annual notification of rights to parents;
- The student is seeking or intending to enroll in another school;
- The disclosure is to state or local educational authorities auditing or evaluating Federal or State supported education programs or enforcing Federal laws which relate to those programs;
- The disclosure is pursuant to a lawfully issued court order or subpoena; and
- The information disclosed has been appropriately designated as directory information by the school.

Annual Notification

A school must annually notify parents of students in attendance that they must allow parents to:

- Inspect and review their children's educational records;
- Seek amendment of inaccurate or misleading information in their children's educational records;
- Consent to most disclosures of personally identifiable information from educational records.

Complaints of Alleged Violation:

Addressed to: Family Policy Compliance Office, US Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5901 (202) 260-3887

Complaints must be timely, not later than 180 days from the date you learned of the circumstances of alleged violation: contain specific allegations of fact giving reasonable cause to believe that a violation has occurred including dates of alleged violation, date of request for disclosure, name and title of school officials and other third parties involved, description of education record around which the alleged violation occurred, description of any contact with school officials regarding the matter including dates and estimates of times of telephone calls, copies of correspondence, name, address of school district and Superintendent and any other evidence.

Student Intervention & Support Services (SISS)

994-2318

Special Education services for the Ann Arbor Public Schools are administered and operated by Student Intervention and Support Services (SISS). In addition, services for students are supported by the Washtenaw Intermediate School District, Federal and State law, and rules and regulations which regulate Special Education.

Students may become eligible for Special Education services following a referral from the building Student Achievement Team, leading to a full, individual educational case study evaluation conducted by the Multidisciplinary Evaluation Team (MET). If the student is eligible for services, the Individual Educational Plan Committee (IEPC) determines the level of service, which results in the delivery of a free and appropriate public education, in the least restrictive environment for each student.



Fines & Obligations

District provided materials are expected to be returned to the school in satisfactory condition. These materials include such items as, textbooks, library books, calculators, band and orchestra instruments, and other tools loaned to students during the academic year.

If school personnel determine materials to be in unsatisfactory condition upon its return, the school has the right to collect an amount equal to the replacement of the material.

Alternative arrangements can be made for the collection of replacement value of the item. Until collection is complete, this is considered an outstanding fine or obligation, which must be resolved before the end of the school year.

At NO TIME will a student be denied access to educational facilities or resources directly related to the free and appropriate public education of that student pending the resolution of outstanding fines or obligations.

Materials include, but are not limited to:

- Textbooks
- Supplies and books from the media center
- Musical scores (sheet music)
- Musical instruments
- Reference publications
- Maps
- Films, filmstrips, tapes, slides, photos
- Computers and computer software and other electronic media
- Recorders, projectors, cameras
- Calculator
- Any district property that is on loan to the student

Definition of “Satisfactory Condition”

Textbooks or other materials that are returned in comparable condition to the time they were issued to the student, allowing for ordinary wear.

Who makes the decision on the condition of returned material?

The principal or designee who is responsible for issuing or collecting the material is responsible for making the determination on the condition of the material based on replacement costs and depreciation.

Procedure for issuing material:

- All issued materials will be inscribed with a unique identifier.
- The unique identifier, condition of material, date issued and name of student will be recorded.
- Student will sign and date receipt for material indicating agreement of the condition of the material.
- A copy of the document signed by the student will be sent to the parent/guardian.

Procedure for return of material/item

- Students and parents are informed of the procedure to return the material.
- All materials should be returned to the issuing or designated staff member, if possible.
- The staff member receiving returned material will record condition of material.
- Student will sign and date receipt indicating return of material and a copy will be mailed home with the final report card.

Determining and resolving obligations

- If district material is returned and it is determined to be damaged, or beyond reasonable wear, fees will be assessed and student and parent notified in writing.
- Fees for unreturned books or other materials will be based on replacement cost and on depreciation or age of the item.
- The price list and depreciation schedule will be made available in the school's main office.
- Principal is responsible for notifying the student and parent in writing that fees are owed.
- Parents should be informed that the final report card will be held for pick up from the school until the obligation is met or arrangements are made to meet the obligation.
- Outstanding obligations must be resolved by June 30 of the current school year.

Alternative arrangements to meet the obligation

- If materials are not returned or are returned in unsatisfactory condition, the principal may:
 - Seek an agreement with the parent or student to reimburse incrementally over an agreed upon period of time.
 - Accept a modified reimbursement due to hardship
 - Accept a reason given for non-return or non-payment involving hardship or other special circumstance.

Consequences of unresolved obligations

- Students will be prohibited from participating in non-educational, extra-curricular activities such as athletics, performing arts, etc.
- Parents or 12th grade students (seniors) with outstanding obligations will be notified in writing that their student is prohibited from participating in senior activities such as prom and graduation ceremonies unless the obligation is resolved prior to the time of the events.
- NO student shall miss instructional time nor will a student's grade be affected due to outstanding obligations.
- Unresolved obligations can be appealed to the appropriate level administrator.



School Bell Schedule

	Regular Days	Partial Days
Kindergarten	8:48 a.m. – 11:51 a.m. – morning 12:39 p.m. – 3:42 p.m. – afternoon	
Elementary		
Abbot Dicken Mitchell	8:48 a.m. – 3:42 p.m.	8:48 a.m. – 11:51 a.m. 12:39 p.m. – 3:42 p.m.
Allen Eberwhite Northside		
Angell Haisley Pittsfield		
Bach King Thurston		
Bryant Lakewood Wines		
Burns Park Lawton		
Carpenter Logan		
Pattengill	9:03 a.m. – 3:57 p.m.	9:03 a.m. – noon 12:45 - 3:57 p.m.
Ann Arbor Open at Mack	8:08 a.m. – 2:54 p.m.	8:08 a.m. – 11:11 a.m. 11:51 a.m. – 2:54 p.m.
Middle Schools		
Clague Slauson	8:10 a.m. – 2:56 p.m.	8:10 a.m. – 10:50 a.m.
Forsythe Tappan Scarlett		
High Schools		
Community	7:55 a.m. – 3:31 p.m.	7:55 a.m. – 11:15 a.m.
Huron & Pioneer	7:40 a.m. – 3:29 p.m.	7:40 a.m. – 10:14 a.m.
Skyline	7:30 a.m. – 2:25 p.m.	
Clemente	7:40 a.m. – 2:36 p.m.	
A2 Tech	8:15 a.m. – 2:50 p.m.	8:15 a.m. – 11:45 a.m.

Elementary Schools Curriculum Nights

AA Open	September 11	6:00 - 8:30 p.m.	King	September 11	6:30 - 8:00 p.m.
Abbot	September 11	6:30 - 8:00 p.m.	Lakewood	September 11	6:30 - 8:00 p.m.
Allen	September 11	6:30 - 8:00 p.m.	Lawton	September 11	6:30 p.m.
Angell	September 11	6:30 - 8:00 p.m.	Logan	September 11	6:00 - 7:30 p.m.
Bach	September 11	6:30 - 8:30 p.m.	Mitchell	September 11	6:30 - 8:00 p.m.
Bryant	September 11	6:30 - 8:00 p.m.	Northside	September 11	6:30 - 8:00 p.m.
Burns Park	September 11	6:00 - 7:00 p.m.	Pattengill	September 13	6:30 - 8:30 p.m.
Carpenter	September 11	6:00 - 7:30 p.m.	Pittsfield	September 11	6:30 - 8:00 p.m.
Dicken	September 11	6:00 - 8:30 p.m.	Thurston	September 11	6:30 - 8:00 p.m.
Eberwhite	September 11	5:45 - 7:30 p.m.	Wines	September 11	6:30 - 8:00 p.m.
Haisley	September 11	6:30 - 8:00 p.m.			

Middle School Registration Schedule & Capsule/Curriculum Nights

Clague

6th Grade Registration	August 23	8:30 a.m. - 11:00 a.m.
7th Grade Registration	August 22	8:30 a.m. - 11:30 a.m.
8th Grade Registration	August 22	1:00 - 4:00 p.m.
Make-up Registration	August 23	12:30 - 2:30 p.m.
Capsule Night	September 13	6:00 p.m.



Forsythe

7th Grade Registration	August 27	8:00 a.m. - 9:15 a.m.
8th Grade Registration	August 27	9:45 a.m. - 11:00 a.m.
6th Grade Registration	August 27	Begins at 7:50 a.m. - 2:45 p.m. Lunch will be provided
		6th Grade Parents need to arrive between 12:15 - 2:45 to join students for registraion
Capsule Night	September 20	6:30 p.m.



Scarlett

8th Grade Registration	August 22	8:00 a.m. - 10:00 a.m.
7th Grade Registration	August 22	10:00 a.m. - Noon
6th Grade Registration	August 23	1:00 p.m. - 3:00 p.m.
Capsule Night	September 13	6:30 p.m.



Slauson

Parents will receive a mailing that includes forms to be returned with the student on the first day of school. New student enrollments can be made with secretaries starting Aug. 17, 8:30 a.m.- 3:30 p.m. daily. Registration for classes and counselors are available starting Aug. 22. Call 994-2004 for more information.

Capsule Night	September 6	6:30 p.m.
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Tappan

Please bring forms received in mail to Registration. Photos will be taken and lockers assigned. Tours of school will be available.

6th Grade Registration	August 23	8:00 a.m. - 11:00 a.m.
7th Grade Registration	August 23	11:00 a.m. - 1:00 p.m.
8th Grade Registration	August 23	1:00 p.m. - 3:00 p.m.
Capsule Night	September 13	6:30 p.m.

High Schools Registration Schedule & Capsule/Curriculum Nights

Huron

9th Grade Registration	August 21	8:00 a.m. - 11:00 a.m.
12th Grade Registration	August 21	12:00 noon - 3:00 p.m.
11th Grade Registration	August 22	8:00 a.m. - 11:00 a.m.
10th Grade Registration	August 22	12:00 noon - 3:00 p.m.
Late Registration	August 23	
9th Grade Orientation	August 23	8:00 a.m. - 1:00 p.m.
Capsule Night	September 24	6:00 p.m.

Pioneer

12th Grade Registration	August 21	8:00 a.m. - 10:30 a.m. alpha schedule
11th Grade Registration	August 21	12:00 noon - 2:30 p.m. alpha schedule
10th Grade Registration	August 22	8:00 a.m. - 10:30 a.m. alpha schedule
9th Grade Registration & 9th Grade Tours	August 22	12:00 noon - 2:30 p.m. alpha schedule
Late Registration (all grades)	August 27	9:00 a.m. - 11:00 a.m. 12:00 noon - 2:00 p.m.
Capsule Night	September 10	6:30 p.m.

Skyline

12th Grade Registration	August 20	8:30 a.m. - 11:30 a.m.
11th Grade Registration	August 20	12:30 p.m. - 3:30 p.m.
10th Grade Registration	August 21	9:00 a.m. - 2:00 p.m.
9th Grade Registration	August 22	9:00 a.m. - 2:00 p.m.
9th Grade Orientation	August 23	8:00 a.m. - 1:00 p.m.
Make-up is on Friday	August 24	9:00 a.m. - 2:00 p.m.
Capsule Night	September 12	6:00 p.m.

Community

August 20	Split scheduling for students at Pioneer and Huron who want CHS classes and CHS students who want classes at Pioneer and Huron, 8:00 a.m.	
September 4	Opening Day Assembly, St. Andrews, 8:00 a.m. - 9:00 a.m.	
Capsule Night	September 19	7:00 p.m.

A² Tech

Parent/Student Information Sessions (must attend one)		
August 30 & September 6		7:00 p.m.
Returning students	August 25	1:00 p.m.
Capsule Night	September 11	7:00 p.m.

Clemente

Open House	September 6	6:30 p.m.
All Students will receive class schedules on the first day of school.		

Adult Education

GED Registration	Mondays starting August 13 - September 10 4:00 p.m. - 6:00 p.m. A ² Tech High School	
ESL Registration	Call August 20, 21, 22 to make an appointment to register – 997-1250 Day classes only All registrations take place in Room 206 at A ² Tech High School, 2800 Stone School Rd. 9:00 a.m. - 3:00 p.m.	



Dear Students, Parents and the Ann Arbor Public School Community,

The Ann Arbor Public School staff appreciates the trust you place in us every day as you and your children enter our schools. We take pride in our continuous effort to maintain a safe and productive learning environment for everyone. We also count on you, the students, parents, and members of the community, to join us in shouldering that responsibility.

The information in the following pages explains the code of acceptable student behaviors and subsequent discipline policies and procedures that will be used to ensure fair and equitable treatment for all members of our student population. The policies and procedures emphasize collaborative problem solving and offer opportunities for students and adults to develop lasting skills to manage anger and conflict.

We are pro-active in our approach and, as always, remain student-focused. We comply with federal and state laws and work with our educational community, families, and law enforcement agencies to provide for the safety and welfare of students.

We ask for your support in this area of utmost concern.

Dr. Patricia Green, Superintendent

Note: This information is a compilation of Board of Education policies. These policies and additional information may be viewed on our website: www.a2schools.org

STATEMENT OF NON-DISCRIMINATION

No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any educational program or activity available in any school on the basis of race, color, sex, religion, creed, political belief, age, national origin, linguistic and language differences, sexual orientation, gender identity, gender expression, socioeconomic status, height, weight, marital or familial status, or disability.

Discipline Philosophy

The Ann Arbor Board of Education is committed to ensuring a school climate that nurtures learning and assures the safety and welfare of all students and staff. The district depends on the collaborative efforts of parents and the community to achieve this goal.

School district staff members promote growth in skills, attitudes, and habits so that students can develop a strong sense of individual worth and achievement. Students are expected to assume responsibility for their own actions and to work together with dignity and respect.

Students enjoy numerous privileges and are expected to cooperate in maintaining a climate where learning is cherished. Strong school and family partnership is essential to prevent and resolve discipline problems. This partnership maintains productive learning environments that will result in increased student participation and school success.

Students and parents must recognize that the unacceptable behaviors specified in this Rights & Responsibilities section will be subject to disciplinary action. When it is necessary to take corrective measures, the actions should be appropriate to the nature of the offense consistent with applicable law, constructive and limited to that which is reasonably necessary to promote the district's educational objectives.

District Philosophy on Student Freedom of Expression

Student speech is protected by the First Amendment of the United States Constitution. Thus, students have the right to express themselves openly on school premises about matters of social, political, and religious importance. However, students may not express themselves in a way that causes a disruption of, or interference with, the orderly conduct of school activities or is inconsistent with the school's basic educational mission. Teachers and administrators may also edit the style and content of student speech at school assemblies, in the school newspapers, school theatrical productions, and in other school-sponsored activities, where teachers and administrators have legitimate educational concerns.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

What Parents Can Do

Cooperation between the school and parents is essential for the academic progress of students; therefore, parents are encouraged to become acquainted with the school staff by participating in such school related activities as parent-teacher conferences, parent-principal meetings, parent organization functions, open houses, and extra-curricular activities. By establishing close contact, parents, administrators and teachers can work together to prevent most discipline problems and promote student success.

Concerns about a discipline problem and its resolution should first be expressed or questioned at the point where the problem occurred.

A discipline problem involving a student in a particular class should be brought to the attention of the teacher of that class. If this step does not bring satisfaction, consult the student's counselor, advisor, or principal. Generally, resolutions to problems occur in the school.

However, if still dissatisfied, call the Assistant Superintendent for Secondary Education, 994-2315 for grades 6-12; or the Assistant Superintendent for Elementary Education, 994-2252, for grades preschool-5.

The health and safety of our children is of utmost importance as well as a shared responsibility. We ask that parents discuss possible scenarios with their child(ren) about what to do if s/he finds something dangerous or suspicious such as matches, a knife, etc., or witnesses another student with such items. Please direct your child to report such findings or activities to an adult immediately. School administrators may develop supplementary rules, regulations and procedures that are appropriate to the needs of the building. However, such additions may neither substitute for nor negate the policies and procedures in this booklet.

Family Educational Rights and Privacy Act

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that the Ann Arbor Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Ann Arbor Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Ann Arbor Public Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local education agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.*

NOTE: Discrepancies over individual assignment grades lie within the jurisdiction of the school principal, whose decision in these matters are final.

The grade appeal panel is convened for matters of class or final grades through written request to the AAPS Deputy Superintendent for Instruction, 2555 S. State Street, Ann Arbor, MI 48104. The grade appeal panel shall consist of a building administrator, a teacher and two board of education trustees, and chaired by the Assistant Superintendent for Secondary (grades 6-12) or the Assistant Superintendent for Elementary (grades K-5). The decision of the panel is final.

If you do not want the Ann Arbor Public Schools to disclose information from your child's education record without your prior written consent, you must notify the District, in writing, by September 30, of each school year. Each school provides a "Permission to Publish" form that allows parents/guardians to opt in or opt out of directory publications. The Ann Arbor Public Schools has designated the following information as directory information: Student's name, address, telephone listing, electronic mail address, photographer, date and place of birth, major field of study, dates of attendance, grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, and the most recent educational agency or institution attended.

*These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.

FERPA Grade Change Process

If a student/parent/guardian believes that a grade was entered in error, they should first address the issue with the teacher who issued the grade.

If a satisfactory resolution is not achieved, they should then bring the issue to the attention of the building principal and define the reason they believe that the grade is incorrect.

If this fails to bring a satisfactory resolution, the matter may be referred to a district level grade appeal committee.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Rights

Students have a right to:

- Learn and study in a positive atmosphere for learning – one that is unbiased, nonjudgmental, and free from prejudice, discrimination, verbal or physical threats and abuse.
- Expect that school rules will be enforced in a consistent, fair and reasonable manner.
- Discuss and receive assistance with educational concerns from the school staff.
- Receive a copy of the Rights and Responsibilities booklet.
- Receive fair discipline without discrimination.
- Have access to their own student records.
- Use computers and other equipment for learning.

Parents and guardians have a right to:

- Receive official reports of the student's academic progress and attendance.
- Request and be granted conferences with teachers, counselors and/or the principal.
- Receive explanations from teachers about the student's grades and disciplinary procedures.
- Read all school records pertaining to their student.

School Personnel have a right to:

- Work in a positive atmosphere for learning and teaching.
- Receive support when enforcing student discipline as outlined by School Board policies and agreements between the bargaining units and Ann Arbor Public Schools.
- Teach and work in an atmosphere free from verbal or physical threats and abuse.
- Expect compliance with rules by staff and students.
- Be present, when appropriate, at conferences and hearings concerning classroom and school disruption.
- Receive additional rights as identified and described in the Ann Arbor Public School district's policies, bargaining unit agreements and Michigan state statutes.

Responsibilities

Students have a responsibility to:

- Attend school regularly, arrive on time, bring appropriate materials and be prepared to participate in class and complete assignments.
- Strive for academic growth.
- Respect the rights, feelings, and property of fellow students, parents, school staff, visitors, guests, and school neighbors.
- Conduct themselves properly on school grounds, school buses, at bus stops, at any school-related activity, and in the classroom, so as not to interfere with the rights of another student to learn.
- Make up work resulting from an excused absence or suspension.
- Follow discipline guidelines adopted by the school and district.
- Read and ask questions to understand the information in this booklet.
- Use computers in an appropriate manner as defined in the district's Computing Environment User Agreement that is signed by each student.

Parents/Guardians have a responsibility to:

- Be partners with school staff by sharing appropriate ideas for improving student learning and by helping to prevent and/or resolve student discipline problems.
- Provide supervision for the student's health, physical and emotional well being, and assume responsibility for the student's timely regular attendance.
- Promptly provide the school with explanations for student absences or tardiness.
- Review and discuss with the student the statewide Safe Schools Legislation.
- Encourage student compliance with school and district rules.
- Monitor student's out of school Internet and social networking use.

School personnel have a responsibility to:

- Develop, communicate and implement written classroom expectations for students' behavior and grades.
- Work with parents to prevent discipline problems.
- Inform parents/guardians of student progress, behavior and attendance.
- Refer students to other staff or programs as appropriate.
- Maintain accurate student records.
- Supervise students in the school building and grounds in accordance with rules of the master agreement, district policies and regulations, and school procedures.
- Protect and respect confidentiality of students, parents, and school staff.
- Protect students' health, safety, and welfare.
- Record disciplinary actions in accordance with state laws.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Prohibited Conduct and Consequences

Previous Misconduct in Another Educational Institution

A student who seeks to enroll in the Ann Arbor Public Schools and who previously has been found to have engaged in misconduct in another educational institution as the term "misconduct" is defined in this handbook or by the other educational institution and which resulted in long-term suspension or expulsion, or who is alleged by school authorities to have engaged in such misconduct in another educational institution but withdrew from such educational institution prior to the misconduct being established, may be subject to suspension or expulsion from the Ann Arbor Public School District. Such a student shall be permitted to enroll but shall be held on suspension pending a hearing before the superintendent or his/her designee in accordance with Action Level 4 and/or 5 of the Rights and Responsibilities Handbook (Long-Term Suspension or Expulsion). A student who has been expelled from another educational institution for criminal sexual conduct, arson or possession of a dangerous weapon in a weapon-free school zone, as those terms are defined in Sections 1311 and 1313 of the School Code of 1976, as amended (MCL 380.3, 1313; MSA 15.41311, 1313) or who is found by the Ann Arbor Board of Education to have committed such offense prior to enrollment in the Ann Arbor Schools shall not be admitted to school in the district except in accordance with Section 1311 (5) of the School Code of 1976, as amended (MCL 380.1311 (5); MSA 15.41311 (5)). "Educational Institution" shall have the same meaning as that set forth in MCL 37.140 I.

Disciplinary Action Levels

GENERAL REQUIREMENTS. One or more of the actions listed below are taken by the administration or other designated person. A meeting, letter, or telephone call with the parent or guardian and the student must take place in addition to the level of action. The communication must include discussion of the student's achievement, unacceptable conduct and a plan for dealing with a similar situation in the future. The student will be able to continue his/her schoolwork.

First level administrative action involves the student in a discussion of student achievement, his/her unacceptable behavior, and a mutually agreed upon plan for dealing with similar situations in the future.

NOTE: These consequences and sanctions are cumulative. Each action level may include the consequences or sanctions of the previous level. Definitions are available at the end of this document.

The disciplinary actions contained in this booklet apply to all students, including special education students. However, due to the unique needs of special education students and federal and state laws, the procedures determining the appropriate disciplinary action will vary somewhat from regular education when a special education student is involved. See the section on Special Education Suspension and Expulsion.

ACTION LEVEL I

CONFERENCES BETWEEN TEACHER AND STUDENT. A discussion about changes in behavior, use of a travel card, or conflict management skill building activities.

CONTRACT WITH STUDENT. A written statement developed collaboratively, listing steps to be taken by the student to improve behavior, the date for a review, and the consequences if the contract is not honored.

COMMUNICATION TO PARENT OR GUARDIAN. Notification to the parent/guardian of a meeting by telephone call or letter; that a behavior problem exists, the action taken, expectations for future behavior and necessary follow-up.

CONFERENCE WITH STAFF, PARENT/GUARDIAN AND STUDENT. A meeting or telephone conversation with staff, parent/guardian and student to discuss student achievement and unacceptable conduct, better ways of behavior and a plan for future behavior.

OFFICIAL WARNING TO STUDENT. A written notice to the student specifying the action to be taken if the same or similar misconduct is repeated within a stated period of time. A copy of the notice should be sent to the parent/guardian and one kept for the record.

REFERRAL TO OUTSIDE AGENCY. Action taken by the building administrator or in consultation with staff, parent/guardian and student when behavior signals a need.

SPECIAL ASSIGNMENT. Assignment to an activity or program that builds awareness, knowledge and skills to meet similar situations more positively.

REFERRAL TO STUDENT ACHIEVEMENT TEAM. The Student Achievement Team made up of building staff who interact with the identified student provides relevant information and makes recommendations to meet the student's needs. Actions may include counseling, classroom interventions, evaluation or assessment and/or participation in a school-based support group, etc.

TIME-OUT SYSTEM. A program that assigns a student to a different location in the classroom or building, coordinated by staff members, teachers or school administrators.

EXCLUSION FROM EXTRACURRICULAR ACTIVITIES. This action denies the student the opportunity to participate in extracurricular activities for a specified period of time.

CLASS EXCLUSION. A student who misbehaves is denied the right to attend particular classes for one day. An alternative educational setting and make-up privileges are provided for this period.

OTHER SCHOOL-AUTHORIZED ACTIONS. Other appropriate actions, such as community service, which comply with school district policies and administrative regulations, may be carried out in conjunction with the school's discipline management plan.

BEFORE OR AFTER-SCHOOL DETENTION. Students are required to be in school for up to one hour before or after the regular school day. Parents of students will be notified prior to the detention. Supervision is provided by school staff for all detained students.

ONE-SCHOOL-DAY SUSPENSION. In accordance with state law, a student may be denied the right to attend a class/school activity for one school day, one subject, or one activity period. Hours accumulate to equal one school day (6 hours). This suspension counts as one day of the ten days a special education student may serve before an IEP (Individualized Educational Planning) meeting is mandated, or will count as one of the ten days a classroom teacher can impose on any one student during the school year.

ONE-TO-FIVE-DAY SUSPENSION. After an informal hearing, an administrator may impose an action to deny a student's right to attend classes and activities for one (1) to five (5) school days. Homework will be provided and make-up privileges will be the same as for an excused absence.

IN-SCHOOL SUSPENSION (up to 5 DAYS). After an informal hearing, a student may be barred from attending scheduled classes and be required to attend a special program for up to 5 consecutive school days.

COLLECTION OF UNAUTHORIZED MATERIALS. School administrators and teachers may collect materials that students are prohibited from possessing during the school day, for example, cell phones, iPods, cigarettes, radios and tape recorders, beepers, laser pointers and other electronic devices. Students should be informed how they may reclaim impounded items.

FINANCIAL/SERVICE SETTLEMENT. In cases where student behavior causes damage, destruction, or loss of property on any district property, the parent/guardian and student will be expected to pay the cost of repair or replacement. The terms of repayment or replacement will be determined by the school staff and/or the central office.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Disciplinary Action Levels (continued)

ACTION LEVEL 2

GENERAL REQUIREMENTS. One or more of the actions listed below are taken by the administration or other designated person. A meeting, letter, or telephone call with the parent or guardian and the student must take place in addition to the level of action. The communication must include discussion of the student's achievement, unacceptable conduct and a plan for dealing with a similar situation in the future. The student will be able to continue his/her schoolwork.

NOTE: These consequences and sanctions are cumulative. Each action level may include the consequences or sanctions of the previous level. Definitions are available at the end of this document.

ALCOHOL OR DRUG ASSESSMENT AND FOLLOW-UP RECOMMENDATIONS. See the section on controlled substances for disciplinary actions.

POLICE REFERRAL. For conduct that violates the rules and which may also be a violation of criminal law a referral may be made to the police, generally to a police liaison officer. An agreement for the provision of law enforcement services to the Ann Arbor Public Schools by the City of Ann Arbor contains provisions relating to parent notification and to interviews, interrogations, and arrests by the Ann Arbor Police Department.

FINANCIAL SERVICE STATEMENT. The same as in Action level 1.

IN-SCHOOL SUSPENSION. The same as in Action level 1

REMOVAL FROM SCHOOL:

EMERGENCY REMOVAL. A student may be removed from school prior to an informal hearing when the administrator determines that the student's continued presence is an immediate danger to persons or property or is disruptive to orderly school operation. An informal hearing must be held within three days after the student's removal.

POLICE REMOVAL. For conduct that violates the rules and which may also be a violation of criminal law a referral may be made to the police, generally to a police liaison officer. An agreement for the provision of law enforcement services to the Ann Arbor Public Schools by the City of Ann Arbor contains provisions relating to parent notification and to interviews, interrogations, and arrests by the Ann Arbor Police Department.

SIX-TO-TEN-DAY SUSPENSION. An action, taken after an informal hearing by the building administrator which denies a student the right to attend all classes and school activities for a minimum of six (6) to a maximum of ten (10) days. Homework will be provided during the exclusion from classes and make-up privileges will be the same as for an excused absence.

PROBATION. This is an action taken following reinstatement from suspension which may include a behavior contract and may require the student to forgo participation in specified activities. Examples include plays, athletics, school-sponsored organizations, assemblies, class meetings and other activities for a limited defined period or time.

ACTION LEVEL 3

GENERAL REQUIREMENTS. One or more of the actions listed below are taken by the administration or other designated person. A meeting, letter, or telephone call with the parent or guardian and the student must take place in addition to the level of action. The communication must include discussion of the student's achievement, unacceptable conduct and a plan for dealing with a similar situation in the future. The student will be able to continue his/her schoolwork.

NOTE: These consequences and sanctions are cumulative. Each action level may include the consequences or sanctions of the previous level. Definitions are available at the end of this document.

SUSPENSION WITH ASSIGNMENT TO A SPECIALIZED PROGRAM. For second possession of drugs/alcohol or first sale or transfer. See section on Controlled Substances.

POLICE REFERRAL. Same as Action Level 2.

FINANCIAL/SERVICE SETTLEMENT. Same as Action Level 1.

SEMESTER-OR-LESS SUSPENSION AND ALTERNATIVE PLACEMENT. Suspension can be from eleven (11) school days to a semester in length. The authority to issue a long-term suspension rests with the principal or other building administrators. A student who has been suspended is not permitted to attend class, remain on school grounds (except in the case of in-house suspension) or participate in any extracurricular activities during the period of the suspension.

A student receiving special education services may not be suspended for more than ten (10) days, cumulative, including in-school suspension, without holding an Individual Education Plan (IEP)/Manifestation (MDR) meeting, except when emergency removal is necessary. See Special Education Suspension and Expulsion.

ACTION LEVEL 4

GENERAL REQUIREMENTS. One or more of the actions listed below are taken by the administration or other designated person. A meeting, letter, or telephone call with the parent or guardian and the student must take place in addition to the level of action. The communication must include discussion of the student's achievement, unacceptable conduct and a plan for dealing with a similar situation in the future. The student will be able to continue his/her schoolwork.

Any violation that requires a disciplinary action at level 4 is subject to possible suspension or long term suspension. Following a behavior that qualifies as disciplinary Action 4, an informal hearing must take place prior to any suspension except when emergency removal is necessary.

The disciplinary actions contained in this booklet apply to all students, including special education students. However, due to the unique needs of special education students and federal and state laws, the procedures determining the appropriate disciplinary action will vary somewhat from regular education when a special education student is involved.

NOTE: These consequences and sanctions are cumulative. Each action level may include the consequences or sanctions of the previous level. Definitions are available at the end of this document.

LONG-TERM SUSPENSION AND/OR ALTERNATIVE PLACEMENT (One semester up to 180 days). In the event an action warrants suspension, the principal or other building administrator will investigate the incident and schedule a meeting with the student and parent to share the charges and proposed disciplinary action. The student has a right to present evidence or witnesses for support.

The administrator may refer the student who is suspended for more than ten (10) days to an alternative education placement. Referral procedures will be provided by the administrator who takes the action. Students or their parents/guardian may apply for readmission 30 school days prior to the end of the specified period. A hearing before the Reinstatement Committee shall be convened before a student is readmitted from an expulsion or long-term suspension. Requests for reinstatement should be made, in writing, to the Superintendent of Schools, 2555 S. State Street, Ann Arbor, MI 48104. Return from a semester suspension for a drug related activity is conditional upon completion of an approved treatment program.

The Reinstatement Committee includes two Board members, a parent with students in the district, a central administrator and a teacher. The Committee makes a recommendation to the Superintendent for or against reinstatement.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Disciplinary Action Levels (continued)

ACTION LEVEL 5

GENERAL REQUIREMENTS. One or more of the actions listed below are taken by the administration or other designated person. A meeting, letter, or telephone call with the parent or guardian and the student must take place in addition to the level of action. The communication must include discussion of the student's achievement, unacceptable conduct and a plan for dealing with a similar situation in the future. The student will be able to continue his/her schoolwork.

NOTE:

These consequences and sanctions are cumulative. Each action level may include the consequences or sanctions of the previous level. Definitions are available at the end of this document.

EXPULSIONS. The Board of Education recognizes that exclusion from the education programs of the district is the most severe sanction that can be imposed on a student and is one that cannot be imposed without due process since exclusion deprives a child of the right to an education. The Board of Education reserves to itself the authority to make expulsion decisions. However, in some instances, the Board's discretion is narrowly circumscribed by state law.

Expulsion from school is defined as permanent removal from the school district, subject to possible reinstatement after 180 days.

The expulsion procedures cannot be used to diminish the due process rights of students. Each student subject to expulsion shall have his/her situation reviewed by the Superintendent and the Board of Education on a case-by-case basis.

Expulsion cases will be referred to the hearing panel who will make a recommendation to the Superintendent.

The Superintendent reviews the documentation for each case and determines if the recommendation to expel the student is to be upheld and forwarded to the Board of Education. The parent/guardian will be responsible for finding alternative education for the student; however, the district may provide a program. Alternative education programs for students expelled for a dangerous weapon/firearm violation, arson or rape, must be operated in facilities or at times separate from those used for the general pupil population.

An expulsion recommendation for an offense requiring mandatory expulsion under state law will be made directly to the Superintendent and the Board of Education.

While the review and hearings are taking place, the student will be suspended from school and homework will be provided. The Board will hold an open or closed meeting, by choice of the student (18 years or older) or the parent/guardian, to hear the evidence and make a decision about the expulsion.

EXPULSIONS FOR WEAPONS, ARSON, AND CRIMINAL SEXUAL CONDUCT.

The Revised School Code states that a student must be expelled from all public schools in the state if the student commits criminal sexual conduct (rape), arson or is found to be in possession of a dangerous weapon. The 1999 state law added expulsion from public school for physical or verbal assault on school employees, volunteers, or contractors. The expulsion must be recorded on the student's permanent record.

The District is not required to expel a student for possessing a weapon if at least one of the following criteria is established in a clear and convincing manner:

- The weapon was not possessed for use as a weapon
- The student did not know the item was a weapon
- The weapon was not knowingly possessed by the student
- The weapon was in the student's possession with the permission of school or police authorities.

There are no exceptions for students found to have committed criminal sexual conduct or arson. Students expelled for weapons, arson, or rape will be referred to law enforcement.

REINSTATEMENT PROCESS. The parents or legal guardian of a student enrolled in grade 5 or below at the time of the expulsion may petition the Board of Education for reinstatement of the student after sixty (60) school days but the student may not be reinstated before the expiration of ninety (90) school days after the date of expulsion.

REINSTATEMENT PROCEDURE. A reinstatement hearing will be convened for all expulsions or if reinstatement from an out-of-school suspension is conditional or required.

Parents or guardians must submit in writing a request for reinstatement according to the conditions and timeline outlined in the final disciplinary notification.

- For long-term out-of-school suspensions, a request is submitted to the Hearing Officer or, if not available, to the appropriate level Assistant Superintendent.
- For expulsions, the request is submitted to the office of the Superintendent.

For long-term suspensions and expulsion reinstatement requests the District Hearing Officer will appoint a Reinstatement Committee, including Board of Education representation, within 10 days of the petition receipt for reinstatement requests for long-term suspensions or expulsions. The Hearing Officer will schedule the hearing to be no later than 10 school days after the committee has been formed.

The Reinstatement Committee will review the petition and supporting information together and submit a recommendation to the Board that will include one of the following recommendations:

- Unconditional reinstatement
- Conditional reinstatement
- Against reinstatement

The recommendation must be accompanied by an explanation of the reasons for the recommendation, any recommended conditions and must be based on the following factors:

1. Extent to which a reinstatement would create risk of harm to students and staff
2. Extent to which reinstatement would create risk of school district liability or individual liability for the board or staff.
3. Age and maturity of student.
4. Student's school record before the incident that caused the expulsion.
5. Student's attitude concerning the incident that caused the expulsion.
6. Student's behavior since the expulsion and prospects for remediation of the individual.
7. The degree of cooperation and support provided by the parent or guardian, and that can be expected moving forward, including receptiveness toward any conditions of the reinstatement.

The Reinstatement Committee forwards their recommendation to the Board of Education for action at the next regularly scheduled meeting.

The Board must decide to reinstate the student or conditionally:

1. Reinstate the student.
2. Require a student or parent/guardian to agree in writing to conditions such as:
 - Behavior contract
 - Participation in or completion of an anger management program or other appropriate counseling
 - Periodic progress reviews.
 - Specific consequences for failure to abide by the conditions
3. Deny reinstatement

The Superintendent's designee communicates the Board's decision verbally to the parent or guardian within one (1) school day.

The Board's decision is final.

Formal written confirmation of the Board's decision is sent to the parent or guardian as well as to the Hearing Officer and appropriate school administration. Copies are kept permanently in the hearing file, Student's CA60 and Board of Education files. The Hearing Officer will enter the action into the student database.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Controlled Substances/Alcoholic Beverages

The Ann Arbor Public School district is dedicated to providing a healthy, comfortable and productive environment for all members of the school community. Because possession or use of alcohol, tobacco and other drugs by students is a deterrent to learning, disruptive to every aspect of school life and detrimental to the health and safety of the students, the district is committed to providing a safe school environment that is free of alcohol, tobacco, and other drugs, which eliminate disruptions to the learning environment and health/safety risks caused by substance abuse behaviors.

Because the negative and disruptive impact of alcohol, tobacco, and other drugs is not limited to conduct which solely occurs on school property or at school activities, a student is subject to disciplinary consequences for violating the behavior and safety regulations regardless of the date, time, or place of the violation.

As partners with the district in promoting healthy behavior, parents should encourage their child to comply with the student behavior and safety regulations related to alcohol, tobacco, and other drugs.

The school district is committed to a three-part approach to controlled substances: 1) prevention, 2) intervention and, 3) support. Consequences of the unacceptable behaviors listed in the Code of Conduct and Consequences under "Controlled Substances/Alcoholic Beverages" section regarding alcohol and other drugs will include disciplinary actions. Those levels of action are listed to the right in the next columns.

The district shall offer families a referral to a drug counseling program at the expense of the family.

Action Levels for Violation of the Controlled Substance/Alcoholic Beverage Code of Conduct

A. Use and/or possession of tobacco products and/or smoking paraphernalia
Level 1-2

B. Use and/or possession of alcohol and/or any illegal or unauthorized medicines, inhalants, drugs, drug paraphernalia, or narcotics including marijuana, hallucinogen, stimulant, depressant or other controlled substance or counterfeit substances not intended for human consumption or controlled substance analogue intended for human consumption (not medically prescribed for individual and administered according to the district's medication policy). This includes non-prescription over-the-counter medications.

i. **First Offense** – 10 day suspension can be mitigated to 3 days if evidence is provided of scheduled appointments of 4-6 hours of drug treatment and education classes. (The District can provide resources for this treatment and classes). The remaining 7 days of the suspension will be held to be served if agreed-upon intervention is not completed within 6 weeks. Proof of attendance is required and to be provided to the school administrator upon completion of the classes and/or treatment. At that time, the remaining 7 days of the suspension will be waived.

ii. **Second Offense** – 10 day suspension can be mitigated to 5 days if evidence is provided of scheduled appointments of 4-6 hours of drug treatment and education classes. (The District can provide resources for this treatment and classes). The remaining 5 days of the suspension will be held to be served if agreed-upon intervention is not completed within 6 weeks. Proof of attendance is required and to be provided to the school administrator upon completion of the classes and/or treatment. At that time the remaining 5 days of the suspension will be waived.

iii. **Third Offense** – Recommendation of long-term suspension by administrator. See "Level 4" for description of "long-term suspension," rights of student, and district process.

Smoking Policy

No person, at any time, shall smoke, chew or otherwise use tobacco products of any kind on school district property or property under the control of the school district, in any school buildings, indoor facilities or school district vehicles.

Medication

All medications, prescription or non-prescription, must have prior approval by the building Principal or his/her designee. Documentation must be on file before the school district can dispense medication. "Medication" includes those taken by mouth, by inhaler, those that are injectable, and those applied as drops to eyes, ears or the nose.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Suspension/Expulsion Laws

In accordance with state law, the Board of Education must permanently expel a student for possession of a dangerous weapon, arson or criminal sexual conduct. The Board of Education may expel students for physical and verbal assault as described below. Classroom teachers may suspend students from their classrooms for any conduct that violates the rules as described in the Code of Conduct and Consequences.

If... a student in grade 6 or above commits a physical assault (intentionally causing or attempting to cause physical harm to another through force or violence) against a person employed by, or engaged as a volunteer or contractor by the school board in a classroom, on school premises, on a school bus/vehicle, or at a school-sponsored activity or event (whether or not on school premises.)

Then... the law requires the school board to EXPEL the student from the school district permanently, subject to possible reinstatement after 180 school days as defined by the law; makes it the parent's responsibility to find a suitable educational program and to enroll the individual in such a program during the expulsion; AND requires the district to report the expulsion to law enforcement officials, as well as to enter on the student's permanent record that he or she has been permanently expelled.

If... a student in grade 6 or above commits a physical assault against another student.

Then... the law requires the school board to SUSPEND or EXPEL the student from the school district for up to 180 school days. If the student is expelled, the law makes it the parent's responsibility to find a suitable education program and to enroll the individual in such a program during the expulsion; AND requires the district to report the expulsion to the Michigan Department of Education.

If... a student in grade 6 or above commits a verbal assault against a person employed by, or engaged as a volunteer or contractor by the school board, or makes a bomb threat or similar threat directed at a school building, other school property or a school-related event.

Then... the law requires the school board to SUSPEND or EXPEL the student from the school district for a period of time as determined by the school board. If the student is expelled, the law makes it the parent's responsibility to find a suitable education program and to enroll the individual in such a program during the expulsion; AND requires the district to report the expulsion to the Michigan Department of Education.

If... a teacher in a public school has good reason to believe that the conduct/behavior of a student of any age in class, subject, or activity warrants suspension as described in this booklet.

Then... the law allows the teacher to SUSPEND the student from the class, subject, or activity for up to one (1) full school day.

Special Education Suspension and Expulsion Guidelines

Under the provisions of the Individuals with Disabilities Education Act (IDEA), school authorities may suspend special education students for disciplinary purposes, up to 10 school days, to the same extent removal would be applied to nondisabled students and without providing services. When a special education student's suspension days go beyond 10 cumulative days in a school year, schools are responsible for providing educational services while the student serves their days of suspension.

Manifestation Determination Review (MDR)

Within 10 school days of any decision to change the placement of a student with a disability because of a violation of the code of student conduct, the Ann Arbor Public Schools (AAPS), parents(s) and relevant members of the Individualized Educational Program (IEP) team will review all relevant information provided by the parent(s) to determine if conduct subject to discipline was:

- Caused by, or was in direct and substantial relationship to, the child's disability, or;
- A direct result of the AAPS's failure to implement the IEP.
- If either statement is true, the behavior is considered a manifestation of the student's disability, the disciplinary response is immediately discontinued and:

- The IEP team will conduct a Functional Behavioral Assessment (FBA) and implement a Behavioral Intervention Plan (BIP) for the child, or;
- If a BIP has been developed, review the existing plan and modify it as necessary to address the behavior.
- District takes immediate steps to remedy any deficiencies in the implementation of the current IEP.

If the behavior **is not** a manifestation, the disciplinary consequences will proceed and the team will determine how the students' Free and Appropriate Public Education (FAPE) will continue.

When the behavior subject to disciplinary action involves drugs, dangerous weapons, or if the student is deemed to be a danger to him/herself or others, the IEP team shall determine an interim alternative placement and services for up to 45 school days.

When considering suspensions, administrative transfers, or expulsions of a student, if the district has reasonable cause to believe that the student has a disability, the student will be given the same rights that are given to students who are eligible for special education services.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Ann Arbor Public Schools Bullying Policy 5800 – Adopted May 23, 2012

The Ann Arbor Public Schools Board of Education recognizes that a safe and civil environment within the school community is necessary for students to learn and achieve high academic standards.

The District finds that bullying, like other disruptive or violent behavior, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. **This policy prohibits bullying against students in any form, regardless of its subject matter or motivating animus. Retaliation or false accusation against a target of bullying, a witness or another person with reliable information about an act of bullying, is also prohibited.**

Definitions

Bullying - any written, verbal or physical act, or any electronic communication, that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly by doing any of the following:

- Substantially interfering with educational opportunities, benefits, or programs of one or more pupils;
- Adversely affecting the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing substantial emotional distress;
- Having an actual and substantial detrimental effect on a pupil's physical or mental health;
- Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Reporting

Any student who believes he or she has been or is currently the victim of bullying or retaliation, should immediately report the situation to the school principal or assistant principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate school administrator.

Investigation

All reports about bullying behavior, or other complaints that may violate this policy, shall be promptly investigated. The Board of Education delegates to the Superintendent the responsibility of establishing and implementing a procedure for the prompt investigation of a report of bullying or related complaint to be followed by a school principal or assistant principal who receives a report of a violation of this policy. If the investigation concludes that bullying behavior or other prohibited activity has occurred, it will result in prompt and appropriate disciplinary action, up to and including expulsion. Individuals may also be referred to law enforcement officials. The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken.

The Ann Arbor Public Schools Board of Education prohibits any form of retaliation or false accusation against a target of bullying, a witness or another person with reliable information about an act of bullying.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying.

Making intentionally false reports about bullying for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated.

Students found to have committed an act of bullying, retaliation or false accusation will receive the appropriate measure of discipline as outlined in the Rights & Responsibilities Handbook. Students have the right to due process in all disciplinary proceedings. Parent/guardian notification and participation in matters of disciplinary action is required. To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, the investigation will, in some circumstances, require disclosure of names and allegations.

Procedures

Any student who believes he or she has been or is currently the victim of bullying should immediately report the situation to the school principal or assistant principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate school administrator.

Students who feel they are the subject of retaliation should immediately report the situation to the appropriate school administrator.

The school principal or assistant principal who has received a report of bullying shall investigate and complete the investigation as promptly as the circumstances permit. The goal is to complete the investigation within 5 school days from receipt of the complaint, and shall include:

- Contacting parent/guardian to inform of student report.
 - Interviewing students involved and witnesses, if any.
 - Providing appropriate agency referrals to all parties involved.
- If incident is substantiated finding a student as the perpetrator; school principal/assistant principal affects immediate disciplinary action, up to and including law enforcement referral.

If incident is substantiated finding an adult as the perpetrator, school administrator contacts the appropriate central administrators.

School District action against substantiated adult perpetrators shall include:

- Discharge for employees;
- Exclusion for parents/guardians, guests, volunteers and contractors;
- Request for resignation for Board Members.

Based on any findings a long-term plan for remediation must be determined. Written documentation of the findings must be submitted to all parties and to the Assistant Superintendent of Elementary and Secondary Education.

Record-Keeping

The Board of Education delegates to the Superintendent the function of establishing a procedure to document the report of any prohibited incident. On an annual basis verified incidents of bullying and the resulting consequences, including discipline and referrals, shall be reported to the Board of Education.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Prohibited Acts of Harassment

Consistent with the Board of Education policy on Anti-Bullying (5800), harassment, like other disruptive and violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment.

Harassment can also refer to sexual harassment, as well as ethnic, religious, and general harassment.

Harassment is defined as conduct that meets the following criteria:

- is directed at one or more pupils;
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district's educational programs or activities because the conduct, as reasonably perceived by the pupils, is so severe, pervasive, and objectively offensive as to have this effect; and,
- is based on a pupil's actual or perceived distinguishing characteristics such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity, or expression; or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic, or is based on an association with another person who is perceived to have any of these characteristics.

When an incident occurs, school personnel will take appropriate action, in a timely manner.

Sexual Harassment includes an unwelcome sexual advance or sexual behavior, including verbal (1) that is tied to a student's educational benefits, opportunities or performance; or a student's physical or psychological well-being; (2) that substantially interferes (or will substantially interfere) with a student's educational benefits, opportunities or performance; or a student's physical or psychological well-being; or (3) that is intimidating to the student.

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication that has the purpose or effect of substantially or unreasonably interfering with an individual's education or creating an intimidating, hostile or offensive educational or social environment on school property or at any school-sponsored or related event or activity.

Sexual harassment may include but is not limited to:

- Verbal harassment or abuse
- Subtle pressure or sexual activity
- Inappropriate patting or pinching
- Intentional brushing against another person's body
- Any sexually motivated, unwelcome touching
- Obscene gestures
- Written or graphic harassment or abuse

Ethnic intimidation and harassment includes slurs, verbal references, gestures and other behavior that tends to demean, humiliate, intimidate and/or threaten others on the basis of race, ethnic group or nationality.

Religious and general harassment includes slurs, verbal references, gestures, or other behavior that tends to demean, humiliate, intimidate and/or threaten others on the basis of creed, religion, or personal characteristics.

A student shall not engage in unwelcome sexual advances, requests or sexual favors or other verbal or physical conduct relating to a person's sex, race, color, national origin, religion, height, weight, marital status, sexual orientation, gender identity or expression, or disability (e.g. sexual or racial comments, threats, or insults, unwanted sexual touching, etc).

A student should report incidences of harassment to the building administrator with any supportive evidence that is available. The principal will examine the evidence and, if merited, speak directly to the person alleged to have harassed the complainant. If proven, the building administrator will:

- Have the offender sign a contract regarding appropriate behavior toward the complainant, and/or
- Refer the offender to an outside agency, and/or
- Initiate suspension/expulsion procedures

This disciplinary action should be commensurate with the behavior and the development level of the student.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Due Process

A student has a right to participate in all district activities without being subjected to conduct that is discriminatory, humiliating, demeaning, offensive or embarrassing.

The right to due process in disciplinary proceedings is applicable in all instances where the behavior of the student is being evaluated for possible suspension or expulsion. The student must always be treated with fundamental fairness, has a right to be fully informed about his/her alleged breach of behavior and must be provided with an opportunity to respond to such charges. In imposing discipline on students, the Ann Arbor Public Schools adhere to the requirement of state and federal law and constitutional due process. To the extent that the procedures described in this handbook exceed the requirements of the law, a deviation from the procedures shall not prevent the imposition of the disciplinary actions set forth in this document. Records that result from the student's actions or his/her consequences should clearly state whether the charge of misbehavior was or was not substantiated.

Informal Hearings. Most discipline problems not leading to long-term suspension or expulsion are resolved at the building level through an informal hearing involving the student and teacher or building administrator. During the hearing, the student hears the charges, evidence and consequences. The student tells his/her side of the story. Various problem-solving strategies may be used. Parents/guardians will be notified of the informal hearing results within one school day of the informal hearing as well as the charges and consequences.

Formal Hearings. Formal hearings are held as a part of the due process procedure for long-term suspensions and all expulsions. An impartial three-person administrative panel reviews a case and determines if the recommendation to suspend or expel a student is supported by evidence during the hearing.

Formal Hearing Process

The Superintendent's designee, after reviewing the building administrator's report, witnesses' statements and any other relevant documents or items, schedules a hearing within ten (10) school days of the disciplinary action. The Superintendent's designee's office identifies the Formal Hearing Panel, and prepares the packet of information for the hearing. The parents or guardians will receive a letter, disciplinary forms with date, specific rules that were violated, copy of the disciplinary procedural process and any other relevant information at least two (2) days prior to the hearing.

The student is afforded the following procedural due process:

- Written notice of prohibited conduct
- Written notification of hearing (time and location) and procedures to be followed
- Impartial hearing
- Access to evidence and information related to the offense will be produced to parent/guardian at least (2) days prior to the date of the hearing
- Opportunity to present witnesses and evidence on his/her own behalf
- Opportunity to have counsel present

The hearing will be audio taped. The participants, including the student, parents or guardian, advocate witnesses, three panelists and a building administrator/designee sign-in for the hearing and will receive a packet of information to be used at the hearing.

The Hearing Agenda

- The Superintendent's designee introduces him/herself as the chair and calls upon each person in attendance to introduce him/herself and give the role he/she will be performing at the hearing.
- The building administrator gives an explanation of why the hearing is being held, information about the student and the specific statements of the charge and the disciplinary action recommended.
- The building administrator presents evidence of the charges, including witnesses and any written statements.
- The student and/or his/her advocate, responds to the charges and presents witnesses and any written statements.
- Both the building administrator and the student and/or his/her advocate give closing statements.
- The chairperson informs the group of the decision process, by the next school day the chair will notify the student and his/her parent(s) or guardian(s), and the school administrator, orally and in writing of the panel's decision to uphold, modify or reverse the suspension. Written notification must follow within 5-10 school days.
- The chairperson dismisses the group after all questions have been answered and appeal procedure is explained.
- The three panelists discuss the evidence and proceedings and may make the following decisions:
 - Waive charge(s)
 - Reduce charge(s)
 - Change/modify the administrator's recommendation or disciplinary action.
 - Support the administrator's recommendation and disciplinary action.
 - Increase the recommendation and disciplinary action.

The Appeal Process

A. SUSPENSIONS OF ONE (1) TO TEN (10) SCHOOL DAYS.

Appeals can be made to the building principal or appropriate level administrator whose decision is final.

B. SUSPENSION EXCEEDING TEN (10) SCHOOL DAYS. Appeals of long-term suspensions (those exceeding ten (10) days) imposed by the Formal Hearing Panel, are to be directed to the appropriate Assistant Superintendent within three (3) school days of the date when the disciplinary action was taken. This appeal must be made in writing stating the reason for the appeal and the adjustments requests.

Reasons for the appeal might include:

- Penalty too harsh
- Additional evidence surfaced
- Evidence/issues/mitigating factors not considered
- Denial of procedural due process
- Consequence in contradiction of procedure/policies

A three-person Appeal Panel will conduct a review within ten (10) school days of the suspension. This panel will be chaired by the Assistant Superintendent of Elementary or Secondary Education and comprised of two additional building administrators. The Assistant Superintendent convenes a 3-member Administrative Appeal Panel within 10 school days of the disciplinary action decision. The Appeal Panel will review the case to determine to uphold, modify or reverse the disciplinary action. The Assistant Superintendent communicates the decision of the Appeal Panel to the parent or guardian verbally and in writing within one (1) school day of the decision.

The decision of the Appeal Panel is final. The suspension remains in effect during the appeal process

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Ann Arbor Public Schools and the Ann Arbor Police Department Working Together to Ensure the Safety of Students and Staff

Starting in the 2012/2013 school year the Ann Arbor Public Schools will no longer contract with the Ann Arbor Police Department for Police Liaison Officers at the three comprehensive high schools; Huron, Pioneer and Skyline. AAPS works very closely with the Ann Arbor Police Department and Police Chief John Seto. Working together we are confident that our schools will remain safe and that the police will continue to partner with the district for emergency response, education and crime prevention.

Who will coordinate any emergency response required at the schools?

The building administrators, as always, are responsible for initiating any emergency response. 911 calls will be made to the AAPD as with any emergency situations that arise, as is the current district practice. The police will respond in the traditional manner. When necessary, the building administrators can coordinate with the Ann Arbor Police Department for additional support. The Police Department will still handle services that the Police Department would normally handle; the difference is there will not be an officer assigned exclusively to the Ann Arbor Public Schools.

At each building who will be responsible for crime prevention education and early intervention information?

Crime prevention education will still continue in the buildings. This will be coordinated with the building administrator and the Police Chief or his/her designee. These services will continue to be offered at the schools and in conjunction with Pittsfield Township Public Safety.

Who will be responsible for early interventions for students to help prevent further problems from developing?

The district counselors, social workers, and psychologists are responsible for early intervention as it relates to students.

Who will handle the liaison role between AAPS and the juvenile courts along with who will handle any custody disputes?

The district currently has a Truant Officer that serves as a liaison between the juvenile courts and AAPS. The building administrator in conjunction with the Police Department handles custody disputes.

Who will handle staff or students involved with Personal Protection Orders, mental health issues and criminal complaints that occur at the school?

The building administrators, in conjunction with the local Police Department, will address items such as personal protection orders, criminal complaints, etc. The services that the Police Department normally handle will still be handled by the Police Department; the difference is there will not be an officer assigned exclusively to the Ann Arbor Public Schools.

Who will investigate any allegations of abuse by employees, parents, and students?

Any suspected child abuse and/or neglect is reported to Child Protective Services.

What if a student experiences lost property such as an electronic device?

If an item is lost at school the student will be asked to check the lost and found and the main office. It is recommended that all electronic devices (cell phones, iPods, etc) have a tracking app loaded on the device. This will greatly increase the likelihood of finding the device. Parents may file a police report with the Ann Arbor Police if they believe the item was stolen.

Locker Search Procedures

Searches of School Lockers & Locker Contents

Students possess the right of privacy of person as well as freedom from unreasonable search and seizure of property. The individual's right, however, is balanced by the schools' responsibility to protect the health, safety and welfare of its students. It should be made clear to all that lockers are the property of the district. A student's locker and/or its contents may be searched by building administrators without prior permission in order to uphold the safety and security of pupils and personnel in accordance with Act 4S I. Section 380.1306.

It is strongly recommended that the student also be present for the search of his/her locker. Except in an emergency, it is recommended that the building principal or his/her designee have another adult present during a locker search.

The building principal or his/her designee shall not be obligated, but may request the assistance of a law enforcement officer or K-9 Unit, in the course of conducting a locker search. The building principal or

his/her designee shall respect the privacy rights of the pupil regarding any items discovered that are not illegal or against school policy or rules.

Searches of Student Backpacks & Possessions

Search of a student and his/her possessions, including backpacks and vehicles, may be conducted at any time the student is under the jurisdiction of the Board of Education, if there is a reasonable suspicion that the student is in violation of law or school rules.

- **Reasonable Suspicion** means that the person initiating the search has a well-founded suspicion based on objective facts that can be articulated of either criminal activity or a violation of school rules. Reasonable suspicion is more than a mere hunch or supposition.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Searches of Student Backpacks & Possessions (cont.)

A search may also be conducted to protect the health and safety of others and to maintain the order and discipline in schools. All searches may be conducted with or without a student's consent. Student searches by school officials and a police officer on public school property, school buses and at school events are justified if both parts of the following tests are met:

- **Search justified at its inception** – The search must be justified at its inception. That is, there must be a reasonable suspicion that the search will reveal evidence or a crime or school rule violation.

- **Reasonable scope** – the search must be reasonably related in scope to the circumstances that justified the initial suspicion. In other words, a search is proper when the measures adopted are reasonably related to the objectives of the search and not excessively intrusive given the type of infraction and the age and gender of the student.

A student's person and/or personal effects (e.g. purse, book bag, backpack, and athletic bag) may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. Illegal or contraband materials will be turned over to proper legal authorities for ultimate disposition. The school reserves the right not to return an item, which has been confiscated. In the course of any search, students' privacy rights will be respected regarding any item that is not illegal or against school policy.

Police Interview & Interrogation

In cases where there is not an immediate danger to lives or property, a police officer(s) from the Ann Arbor Police Department (AAPD) having police business on AAPS property which involves the need to interview or interrogate a student, will first make contact with the building administrator or designee.

INTERVIEW is defined as the questioning of a witness to or victim of an offense and who is not reasonably suspected of having committed an offense.

INTERROGATION is defined as the questioning of a person reasonably suspected of committing an offense whether prior to or after an arrest.

All interviews and interrogations will be conducted in accordance with all applicable statutory provisions and constitutional protections, and other guidelines in this publication. If an interview changes to an interrogation, it will be the responsibility of the officer(s) to notify the student(s) of the change and explain to the student(s) the implications of the change from an interview to an interrogation. The officers will notify the building administrator of the necessity to have AAPS personnel present.

The following guidelines will be followed when a student initiates contact with an AAPD Police Officer for the apparent purpose of disclosing information that may be helpful in a criminal investigation:

- The Police Officer may question the student to determine his/her knowledge of criminal activity.
- If at any point in an interview, the student(s) indicates an unwillingness to continue to speak or to provide any further information, the interview shall stop immediately.
- If an interview changes to an interrogation, it will be the responsibility of the officer(s) to notify the student(s) of the change and explain to the student(s) the implications of the change from an interview to an interrogation. The officers will notify the building administrator of the necessity to have AAPS personnel present.

The following guidelines will be followed when the AAPD initiates contact with a student (including at the request of the AAPS) for the purpose of conducting an interview:

- Prior to any interview, the AAPD or AAPS shall inform the student(s) of their right, either by law or this contract, not to participate in the interview and to return to their regular school activity.
- AAPS personnel may be present when a student is interviewed by the police.
- All AAPD/AAPS personnel attending an interview of a student shall identify themselves by name and position at the beginning of the interview and shall state the purpose of having the AAPD/AAPS personnel present.
- If the student(s) indicate(s) a desire to have an attorney and/or parent(s) present, the AAPS shall use best efforts to notify a parent or legal guardian prior to the interview of a student. If the parent or legal guardian cannot be found, AAPS shall notify the Juvenile Public Defenders office.
- The student will also be advised that, if he/she requests, the AAPS will contact either the attorney the student identifies or the Juvenile Public Defenders office directly on behalf of the student. AAPS shall document these efforts in writing, including times, dates, contact name and phone numbers of all telephone calls.
- When an interview is done in conjunction with the Family Independence Agency, the Family Independence Agency will make the decision regarding parent or legal guardian notifications.
- No interview shall take place until the parent/guardian has been notified or student agrees.
- The AAPD must inform the student(s) that the student(s) can terminate the interview at any time. If at any point in an interview, the student(s) indicates an unwillingness to continue to speak or to provide any further information, the interview shall stop immediately.
- In any case, where there is reason to believe that the student has any identifiable impairment that may prevent the student from understanding these proceedings, or has difficulty understanding English, then AAPD shall work with AAPS personnel, an attorney or the student's parents or legal guardian to accommodate the identified impairment and/or obtain an interpreter or translator before making a decision to proceed further with an interview.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Definitions

ABUSIVE/PROFANE LANGUAGE. The act of uttering distasteful, offensive language for the purpose of debasing the dignity of another person.

ACADEMIC DISHONESTY/PLAGIARISM. Taking credit for oneself and not giving credit to the source for written and oral expression authored and/or prepared by another, cheating on exams, etc.

ADMINISTRATIVE APPEAL PANEL. A panel appointed and chaired by the Assistant Superintendent for Elementary or Secondary Education, this panel consists of the chair and two (2) additional building administrators.

ALCOHOL AND DRUG USE. Use, possession, being under the influence, or the sale and distribution by students on school property at district activities, of alcohol or illicit substances.

ARSON/ATTEMPTED ARSON/BURNING.
A. Arson. Malicious, intentional burning of any property belonging to, rented by or on loan to the district or property of students or school personnel.

B. Attempted Arson. Intentionally trying to start a fire but no fire starts; e.g. throwing a lighted match into a trash container but no fire starts.

C. Burning. Setting fire to, or doing any act which results in the starting of a fire or aiding, counseling, inducing, persuading or procuring another to do such an act or acts.

ASSAULT.

A. Physical Aggression. One individual being aggressive towards another including pushing, horseplay, shoving, charging, throwing objects, or any forceful action intended to dominate.

B. Fighting. Two or more students engaged in physical contact with the intent to cause physical harm including kicking, hitting, choking, slapping, shoving, scratching, spitting, biting, blocking passage of, or throwing objects at another person in an aggressive, confrontational or dangerous manner.

C. Verbal Assault and/or Threat. Any student who commits a verbal assault at school, at a school-related activity or on a school-related vehicle, against another student, or a person employed by or engaged as a volunteer or contractor by the school district. The above shall include any verbal assault whether transmitted orally, electronically or by written word.

D. Physical Assaults Against School Personnel.

Intentionally causing or attempting to cause physical harm to another through force or violence. Any student in grade 6 or above who commits a physical assault against a school employee or against a person engaged as a volunteer or contractor for the school on school property, on a school bus or other school related vehicle, or at a school-sponsored activity or event, shall be permanently expelled for a period of not less than one hundred eighty (180) days.

E. Physical Assaults Against Students.

Intentionally causing or attempting to cause physical harm to another through force or violence. Some fights may demonstrate an intensity to be considered as assault, as defined by state law (MCL 380.1310, 380.1311a) and evaluated under the state statute. Any student in grade 6 or above who commits a physical assault against another student

on school property, on a school bus or other school-related vehicle, or at a school-sponsored activity or event, shall be suspended or expelled, depending upon the circumstances, for up to one hundred eighty (180) days.

BEHAVIORS CONSIDERED INAPPROPRIATE.

A. Profane/Obscene Language and Gestures. Students shall not verbally, in writing, electronically, with photographs or drawings, direct profanity or insulting, obscene gestures toward any other person.

B. Open Defiance/Willful Disobedience. Refusing to comply, either verbally or non-verbally, with a direction or instruction of a staff member.

C. Displays/Images. Applying profane, obscene, sexist, racist or other decorations to a locker or any area or surface which disrupts the educational process or interferes with teaching and learning.

BOMB THREAT. Making a bomb threat or similar threat directed at a school building, other school property or a school-related event.

BULLYING. Any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts – i.e. internet, cell phone, personal digital assistant (pda), or wireless hand-held device) that is reasonably perceived as being motivated either by an actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression; or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic. Such behavior is considered harassment or bullying whether it takes place on or off school property, at any school-sponsored function, or in a school vehicle. See the Anti-Bullying policy in this document.

BURGLARY. Entry into unopened school property, without authorization, for the purpose of committing a crime.

COMPUTING ENVIRONMENT. A collection of computers, software, televisions, and network wiring that support the processing and exchange of electronic information within the district and provides access to selected electronic information resources outside the district.

CONTROLLED SUBSTANCE. Illegal or unauthORIZED medicines, inhalants, drugs or narcotics including but not limited to: Marijuana, Heroin, Cocaine, LSD, Barbiturates, Amphetamines, Drugs manufactured for use with animals, and drug paraphernalia, on school property or at any school-sponsored activity.

DELIBERATE MISUSE OF PROPERTY. Intentionally using, without proper permission, property belonging to another or the school, in a manner likely to damage the property.

DISRUPTIVE CONDUCT. Inappropriate behavior that disturbs the regular or normal functions of the school.

DRUGS. Alcohol, controlled substances and all mood-altering substances that have not been medically prescribed for the student.

DUE PROCESS. A safeguard that protects the rights of individuals.

EMERGENCY REMOVAL. Removal from the school without an informal hearing if a student poses a danger to him or herself or other persons or property, or is an ongoing threat to disrupting the academic process.

ETHNIC/RACIAL HARASSMENT. The malicious and intentional act of harassing another person due to the individual's color, ethnic origin, or race.

EXPULSION. Permanent removal from the school district, subject to possible reinstatement after 180 school days

EXTORTION. Forcing other person(s) to act against their will, such as demanding money, property, etc.

FALSE FIRE ALARM. Reporting or setting off a fire alarm without reasonable belief that a fire exists.

FIRECRACKER OR EXPLOSIVE. A paper cylinder or sphere containing an explosive; a compound or mixture susceptible to bursting with violence such as gunpowder, nitroglycerine or volatile gas.

FORGERY. Signing another person's name to any document; altering or falsifying documents.

FORMAL HEARING. Process required for all recommended expulsions and long-term suspensions. Convenes within 10 days of suspension.

HEARING PACKET. Documentation related to incident to include hearing agenda, correspondence to parent/guardian, building investigation report and attachments, witness statements (student names redacted), police report, attendance records, previous disciplinary action, Rights & Responsibility excerpts and copies of applicable laws.

GAMBLING. Illegal participation in games of skill or chance for money and/or other items of value.

GANG. An identifiable group of people (highly organized or loosely structured) who form an alliance for a common purpose which identifies with or claims territory in the community. Members engage either individually or collectively in antisocial or unlawful activity/activities and frequently create an atmosphere of fear and intimidation.

GANG-IDENTIFYING TERMS. Clothing, accessories, make-up, markings, or other items/material that identifies a student as a member of a gang.

HAZING. Intentional, knowing, or reckless act by a person acting alone or with others that is directed against an individual and that the person knew or should have known endangers the physical health or safety of the individual, and that is done for the purpose of pledging, being initiated into, affiliating with, participation in, holding office in, or maintaining membership in any organization.

RIGHTS & RESPONSIBILITIES for Students, Teachers, Staff, Parents, Guardians

Definitions (continued)

INAPPROPRIATE DRESS. Dressing or grooming in a manner which interferes or disrupts the educational process, interferes with the maintenance of a positive teaching/learning climate, or compromises reasonable standards of health, safety and decency.

IN-SCHOOL SUSPENSION. An action that temporarily denies a student the right to attend scheduled classes and requires attendance in a special behavior management program held in the school.

INSUBORDINATION. Failure to obey, comply with, or carry out a reasonable directive from any school employee.

INTERFERENCE WITH SCHOOL PERSONNEL. Threats, harassment, or violence used to prevent school personnel from taking care of their responsibilities.

INTIMIDATION. Threats – verbal or physical – with intent to inflict fear, injury, or damage, and to prevent another from acting in accordance with personal choice or school policies.

LOITERING. Remaining in or around the school building without permission and staff supervision.

LONG TERM SUSPENSION. Removal from the school district for longer than 10 school days.

MAKE-UP WORK. Course work assignments missed during a short-term suspension are provided to the suspended student and must be completed and returned to the teacher.

MAJOR VANDALISM. Damage that costs more than \$100 to repair or replace the goods, or damage involving a substantial disruption of school activities, such as the destruction of school records.

MANIFESTATION DETERMINATION REVIEW (MDR) An administrative evaluation required of students receiving special education services if out of school discipline is being considered to determine whether or not the child's behavior that led to the disciplinary infraction is linked to his or her disability.

OFF LIMITS. Entering a location in a building or any school property which has been restricted from student use.

ONE-DAY SUSPENSION. An action which temporarily denies a student the right to attend classes and activities for one school day. Students will have make-up privileges.

PHYSICAL AGGRESSION. One individual being aggressive towards another including pushing, horseplay, shoving, charging, throwing objects, or any forceful action intended to dominate.

POSSESSION OF STOLEN PROPERTY. Having in one's control or possession, property that has been stolen and which the possessor has reasonable cause to believe has been stolen, or possession without permission of property belonging to another.

RECKLESS VEHICLE USE. Using any motorized or self-propelled vehicle on or near school grounds in a reckless manner or so as to threaten health, safety, property, or to disrupt the educational process.

REINSTATEMENT. Specific process by which a student may return to school following an out of school suspension or expulsion

ROBBERY. Taking property from a person by force or threat of force.

SEXUAL HARASSMENT. See Harassment.

SEXUAL MISCONDUCT:

A. Consensual Sexual Misconduct. Mutually consensual sexual contact including but not limited to intentional touching of the other person's genitals, groin, inner thigh, buttock, or breast or the clothing covering those areas.

B. Non-Consensual Sexual Misconduct. Unwanted or unwelcome sexual contact including but not limited to intentional touching of the other person's genitals, groin, inner thigh, buttock, or breast or the clothing covering those areas.

SHORT TERM SUSPENSION. Removal from school for a period between 1- 10 school days.

SUSPENSION. Removal from school for a specified period of time by authorized school personnel.

TECHNOLOGY USE. Students are prohibited from using district technology resources and equipment for personal or private business, product advertisement, political lobbying, or making any financial commitments on the Internet. Students shall not tamper with computers or network components in a way that will make them either temporarily or permanently inoperable.

A. Inappropriate/Unauthorized Use of the Internet (Web) and Electronic Mail. Students shall not access, view, receive or send communications that are disruptive, obscene, pornographic, profane, vulgar, harassing, threatening or otherwise prohibited by law. Students shall not send messages with explicit or implied threats to do personal harm or destroy property. Students shall not knowingly receive or send a computer file or computer program that may harm the computing environment or its resources, e.g., a program containing a virus. Students shall not provide any personal information via the Internet nor shall they join or participate in a "chat" or "instant messaging" or other electronic communication on the Internet. Use of electronic mail is only supported for staff and selected class projects. Student shall not use district computer resources or equipment to access the various free e-mail accounts via the Internet or engage in "hacking" and other unlawful activities.

B. Inappropriate and/or Illegal Use of Software. Students shall not copy software without the permission of the publisher. Illegal installation of copyrighted software for use on district computers is prohibited. Students shall not use district technology to obtain illegal copies of software, printed materials or other materials to which they do not have ownership.

C. Inappropriate Use of Password(s). Students shall not try to gain access to other passwords or use passwords that belong to another person. Students shall maintain the privacy of passwords and are prohibited from publishing or discussing passwords.

D. Unauthorized Access to Files. Computer files are considered to be personal property. Students shall not attempt to "hack" or otherwise alter programs or files that they do not own. Students shall not access or modify other accounts, data files and/or passwords without authorization.

THEFT. Stealing or unlawfully taking property belonging to the school district or another person with the intent to deprive the rightful owner of its possession.

THREAT OF VIOLENCE. Words or actions that may threaten to do injury to another or others.

TOBACCO AND/OR SMOKING PARAPHERNALIA POSSESSION/ USE. Possession or use of tobacco in any form and/or smoking paraphernalia on or adjacent to school property or at school activities.

TRESPASSING. Entering any school property/facility without proper authority; includes any school entry during a period of suspension or expulsion.

TRUANCY. Absence from school, class, study hall, or other assignments without permission of parents or school officials.

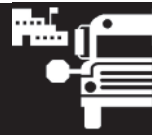
VANDALISM. Intentionally destroying, mutilating, or defacing objects or materials belonging to the school, school personnel, or other persons.

WEAPONS:

A. Dangerous Weapon. A dangerous weapon shall include a firearm (including a starter gun) or any device which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, any destructive device or any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four (4) ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or similar device; a dagger, dirk, stiletto, knife with a blade over three (3) inches in length, or pocket knife opened by a mechanical device, an iron bar or brass knuckles; or, any other weapon as set forth in 18 USC&921. Also, any electronic device that inflicts or causes pain or suffering is likewise considered a weapon.

B. Other Weapon. Any object or instrument including a replica, facsimile or look-alike of such object or instrument, the principal use of which is to inflict injury, physical pain or physical harm. The term "other weapon" shall additionally include an object or instrument which is not in and of itself a weapon as defined above, but where the possession or use of same is coupled with an intent by a student to inflict injury or harm upon another person. Chemical or toxic substances, e.g., mace, pepper spray, etc., are included in this category.

2012-2013 BUS TRANSPORTATION ROUTES



Please note the schedule reads from left to right in each column. Please find your street location first, then the bus pick-up time across from it.

Director	Tom Moore
Routing/Dispatch Supervisor	Pam Hanson
Dispatcher	Barb Eddins
Supervisors	Charlie Bugg
	Gary Saunders

Please be aware that stop change requests will not be considered during the first two weeks of classes. Students are expected to walk to the closest bus stop to their residence.

To be eligible for transportation, students must reside more than one and one half miles from their school of attendance.

All route times given are estimated. Please have your child arrive at the bus stop 10 minutes earlier than the time given until the driver establishes a permanent time.

For Transportation Information contact your school office, or go to www.aaps.k12.mi.us "Especially for parents"; there you will find information regarding bus stops, safety tips, and bell schedules.

Transportation Department: (734) 994-2330

HIGH SCHOOL RUNS

These runs include Ann Arbor Christian, Ann Arbor Tech, Community, Emerson, Greenhills, St Francis, St Paul, St Thomas into High School for transfer.

HURON: 994-2040

BUS 36	
Glencoe Hills Clubhouse	6:55
Clark Rd @ Arbor Pointe	7:00
Golfside @ Twin Lakes Dr	7:02
BUS 81AM /102PM	
Gale Rd @ Red Fox Run	6:44
N. Dixboro @ Amanda	6:50
N. Dixboro @ Garden View	6:52
Dixboro @ The Arbors	6:56
Dixboro @ Village Green	6:57
BUS 102	
Plymouth Rd @ Brittain	6:30
Plymouth @ Fleming Way	6:35
8175 Ford	6:41
3540 N Prospect	6:43
Frains Lk @ Timberwood Ct	6:46
Ford @ Northbrooke	6:48
Ford @ Andora	6:49
Spring Hill Dr @ Tanglewood Dr	6:51
BUS 130	
Cloverlane @ Hunt Club	6:45
BUS 131	
Arbor Meadows Clubhouse	6:40
BUS 134	
Clague Middle School	6:50
BUS 137	
Braeburn @ Clubhouse	6:45
BUS 138	
Crystal Creek @ Ellsworth	6:45
BUS 142	
Sunnydale @ Fieldcrest	6:45
BUS 143	
Carpenter El /South Lot	6:45
BUS 146	
Hickory Point @ Butternut Dr	6:40
BUS 148	
Amber Way @ Sycamore	6:35
Oakengates @ Meadowview Park	6:40

BUS 150

Lorraine @ Fernwood	6:45
Huron Pkwy @ Arbor Hills	6:55
BUS 152	
Stone School @ Addington	6:20
Morgan @ Thomas	6:25
Rolling Meadow @ Inglewood Dr	6:30
Arbor Knoll Clubhouse	6:35
Platt Rd @ Bridgefield	6:40
Pittsfield Elementary	6:50

PIONEER: 994-2120

BUS 92	
Allen Elementary @ Towner	6:40
Copley @ Brockman	6:45
BUS 93	
Liberty @ Bandera E	6:35
Emerson School	6:40
Tessmer Rd @ Waters	6:45
Orchard Grove/ Pear @ Mailboxes	6:50
BUS 94 AM / BUS 133 PM	
(Temp bridge const. bus)	
Wells @ Burns Park	6:50
S Industrial @ Rosewood	6:55
BUS 97	
Bryant Elementary	6:55
BUS 99	
Upland Dr @ Meadowwinds	6:45
Woodchase @ Gazebo	6:50
BUS 103	
Shadowood @ Hardyke	6:50
Baylis @ Playground	6:55
BUS 128	
Stonebridge N @ Entrance Drive	6:40
Orchardview @ Lake Forest E	6:45
Briar Pkwy @ Briar Ridge	6:55

SKYLINE: 994-6515

BUS 27	
DhuVarren @ Birchwood	6:40
Community HS	6:55
BUS 37	
Logan Elementary	6:40
BUS 80	
Scio Farms @ Chestnut Mailboxes	6:40
BUS 85	
Cedar Ridge Dr @ Park Rd	6:50
BUS 100	
Lakestone @ Clubhouse	6:40
Jackson @ Westover	6:45
Lakewood El	6:50
BUS 119	
Whitmore Lake @ Barton N	6:20
Warren @ Warren Ct	6:28
Gleaner Hall @ Cedar Ln	6:30
St Patricks Church @ Northfield Church	6:40
Hidden Brook Ct @ Hidden Brook	6:48
N Maple @ Starak Ln	6:50
N Maple @ Riverbend	6:53
3255 Maple Rd/Mailboxes	6:55
BUS 129	
Arrowwood Clubhouse	6:40
BUS 136	
Northside El	6:40
Carrot Way @ DhuVarren	6:45
BUS 140	
Polo Fields @ Clubhouse	6:45
BUS 149	
Wagner @ Lamplighter	6:40
Pratt @ Coventry Square	6:43
Pratt @ Shady Oaks	6:46
Florence @ Hensley	6:48
Dexter Rd @ Scio Meadows	6:51
Dexter @ Landings	6:55
Abbot Elementary	7:00

2012-2013 BUS TRANSPORTATION ROUTES



HIGH SCHOOL RUNS (cont.)

These runs include Ann Arbor Christian, Ann Arbor Tech, Community, Emerson, Greenhills, St Francis, St Paul, St Thomas into High School for transfer.

SKYLINE OPEN ENROLLMENT PROGRAM

BUS 35 AM

Wells @ Burns Park El	6:05
Pioneer HS / 7th St Side	6:15
N Stonebridge @ S Stonebridge/Entrance	6:30
Burnham @ Regina	6:34
Waters @ Gallinger	6:37
Apple @ Pear /Orchard Grove	6:40
Tessmer @ Waters W	6:45
Emerson	6:50
Snowberry Rdg @ Upland Dr	6:55

BUS 106 AM

Eisenhower @ Homestead Comm	6:00
Lorraine @ Scarlett Dr	6:05
Crystal Creek @ Ellsworth	6:15
Cloverlane @ Hunt Club	6:25
Oakengates @ Meadowview Park	6:28
Arbor Meadows Clubhouse	6:31
Arbor Knoll @ Mailboxes	6:36
Rolling Meadows @ Inglewood	6:39
Stone School @ Addington	6:47
Shadowwood @ Champagne	6:50

BUS 72 AM

Carpenter Elem @ Dayton	6:05
Glencoe Hills Clubhouse	6:10
Clark @ Arbor Point Apts	6:12
Golfside @ Twin Lakes	6:15
Parkside @ Garden View	6:25
Spring Hill @ Tanglewood	6:30
Clague MS/ Bluett	6:40
Huron HS/ Huron Pkwy Side	6:45

SKYLINE PM OPEN ROUTES

*SKYLINE OPEN PM

Skyline Open Program will ride AATA within the service area, students residing outside of the service area will ride the school bus to closest community bus stop to their residence.

BUS 35 PM

Emerson School
Tessmer Rd @ W Waters
Pear @ Mailboxes/ Orchard Grove
Stonebridge @ Entrance

BUS 72 PM

Tanglewood @ Creekside
Dixboro @ Gardenview
Cloverlane @ Hunt Club Dr
Crane @ Butternut
Oakengates @ Meadowview Park
Arbor Knoll @ Mailboxes
Rolling Meadows @ Inglewood

CLEMENTE: 997-1236

BUS 33

Lakestone Apts/Eagle Point @ Talon	6:35
Woodchase @ Gazebo	6:45
Pear Ln @ Mailboxes	6:55

BUS 38

Baylis @ Playground	6:25
Champagne @ Shadowwood	6:30
Lorraine @ Scarlett MS	6:40
Carpenter Elementary	6:45
Glencoe Hills @ Clubhouse	6:50
Ellsworth @ Crystal Creek	7:00

BUS 69

Pioneer HS/ 7th St	6:15
Sequoia @ Abbot Dr	6:25
Brooks St @ Hiscock	6:30
Northside Elementary	6:45
Logan Elementary	6:50

A.M. SHUTTLES FOR ANN ARBOR CHRISTIAN, COMMUNITY, EMERSON, GREENHILLS, ST. FRANCIS, ST. PAUL, ST. THOMAS AND ANN ARBOR TECH.

(From Huron, Pioneer or Skyline for transfer to School)

DIRECT BUS TRANSFERS TO:

Emerson: 665-5662	
HURON: BUS 152	7:15
PIONEER: BUS 93	7:15
SKYLINE: BUS 140	7:15
Greenhills: 769-4010	
St Pauls: 665-0604	
HURON: BUS 148	7:15
Community: 994-2012	
HURON: BUS 146	7:15
PIONEER: BUS 128	7:15
SKYLINE: BUS 119	7:15

RIDE BUS INTO COMMUNITY HIGH SCHOOL AS TRANSFER HUB FOR:

A2 Christian: 741-4948	
BUS 119	7:30
St.Thomas: 662-0496	
Greenhills: 769-4010	
St Pauls: 665-0604	
BUS 72	7:30
St. Francis: 821-2200	
Ann Arbor Tech: 997-1237	
BUS 128	7:30

PM BUS SCHEDULE

Emerson	
Bach, Angell, Burns Park: BUS 85	
Hebrew Day	
Burns Park: BUS 94	
Bryant: BUS 92	
Community High School	
All students will ride AATA except students residing outside of the AATA service area.	
Those students will ride the following buses for transfer.	
Comm to Huron: BUS 142	2:10
Comm to Pioneer: BUS 103	2:10
Comm to Skyline: BUS 35	2:10

AATA HIGH SCHOOL BUS SERVICE

HURON -AATA ROUTE 22

(formally AAPS Bus 84)	
Earhart/Glazier Way	6:24 AM
Green/Baxter	6:47 AM/7:17 PM
Huron	7:01 AM/7:31 PM

PM Service

Huron	2:55 PM
Green/Baxter	3:08 PM
Earhart/Glazier Way 3:13 p.m.	

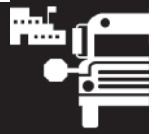
PIONEER - AATA ROUTE 16

(formally AAPS Bus 88)	
Waters Rd./Target	6:47 AM/7:16 AM
Pioneer	7:08 AM/7:33 AM
PM Service	
Pioneer	3:40 PM
Waters Rd/Oak Valley	3:48 PM

SKYLINE -AATA ROUTE 18

(formally AAPS Route 48)	
Miller@Brooks	7:13 AM
Forsythe M.S.	7:16 AM
Skyline	7:23 AM
PM Service	
Skyline	2:38 PM/2:50 PM

2012-2013 BUS TRANSPORTATION ROUTES



MIDDLE SCHOOL RUNS

Ann Arbor Open students ride the middle school bus for transfer to Ann Arbor Open bus in the AM. AM/PM "Open" information listed under Ann Arbor Open.

CLAGUE: 994-1976

BUS 27

Northside Elementary 7:25
Pontiac Trl @ Arrowwood 7:30

BUS 34

3909 Earhart Rd 6:32
4700 Warren Rd 6:36
Warren Rd @ Thornwood Ct 6:38
Warren Rd @ Fleming Ridge Dr 6:40
Dixboro @ Dixboro Farms 6:46
Vorhies @ Lost Oak 6:52
8910 Joy Rd 6:59
Warren @ Hawks Cove 7:06
Warren @ Walden Dr 7:08
6555 Warren Rd 7:10
Vorhies @ Fox Hollow Ct 7:13
Church St @ Short 7:16
N Dixboro @ Dixboro Ln 7:21
Overbrook Dr @ Tanglewood 7:24
N Dixboro @ Ford Rd 7:31

BUS 37

Green Rd @ Windwood Dr 7:30
Foxway Dr @ Birchwood Dr 7:33

BUS 76

Broadway @ Jones 7:18
Pontiac Trl @ Northside Glen 7:24
Carrot Way Apts 7:26
DhuVarren @ Leslie Pk Cir 7:28
Omlesaad @ Foxway 7:31

BUS 81

Green @ Fox Hunt Dr 7:15
Waldenwood Dr @ Penberton W 7:19
Earhart @ Pine Brae S 7:22
Earhart @ Greenhills X Walk 7:24
Green @ Kilburn Pk Cir 7:32

BUS 90

3980 Pontiac Tr 6:52
2210 Wild Oak Ln 6:55
Warren @ Warren Ct 6:59
4058 Gleaner Hall Rd 7:02
Gleaner Hall Rd @ Cedar Ln 7:03
Gleaner Hall Rd @ Joy Rd E 7:06
E Joy Rd @ Mother Teresa 7:13
4661 Pontiac Trl 7:16
4235 Pontiac Tr 7:18
4073 Pontiac Tr 7:19
3535 Pontiac Tr 7:21
Pontiac Tr @ Dhu Varren 7:23
2735 Pontiac Tr 7:24
Arrowwood Clbhse 7:26
Dhu Varren @ S Foxridge Ct 7:34

BUS 98

Dixboro @ Erin Ct 7:06
664 N Dixboro 7:08
1337 N Dixboro 7:12
Dixboro Rd N @ The Arbors 7:14
Dixboro Rd N @ Village Green/South Dr 7:16
Geddes Rd @ Stark Strause 7:18
Geddes Rd @ Valleyview Dr 7:20
5766 Geddes Rd 7:22
2385 Hickman 7:23
Gale Rd @ Walnut Hall 7:26
Red Fox Run @ Great Hawk 7:28

BUS 101

Plymouth @ Ayrshire 6:45
Plymouth @ Eastbrook 6:49
3610 Brittanie 6:52
6100 Ford Rd 6:55
6800 Ford Rd 6:57
Ford @ Cherokee 7:00
3555 Blue Heron Ct 7:01
3696 N Prospect 7:03
7470 Plymouth Rd 7:05
8610 Old Oak 7:09
Plymouth @ Mario Ct 7:11
4305 Curtis Rd 7:15
Plymouth @ Albert 7:17
Frains Lk Rd @ Timberwood Ct 7:20
Ford Rd @ Northbrooke 7:22
Ford @ Galpin 7:24
Andora @ Woodhill 7:26
Andora @ Bethany Cir 7:30

BUS 129

Green @ Vintage Valley 7:30
Bardstown @ Larchmont 7:32

BUS 134

Old Earhart Rd @ Marblewood Way 7:25
Woodridge @ Goss 7:26
Parkside @ Hillway Ct 7:28
Ridgeside @ Amanda 7:30
Trillium Woods @ Earhart 7:33

BUS 145

Geddes @ Windycrest 7:20
Huron Pkwy @ Lakehaven Dr 7:22
Wolverhampton @ Dobson Pl 7:25
Green Rd @ Baxter PL 7:30
Stone @ NW 53 7:33

FORSYTHE: 994-1985

BUS 82

3940 Miller 7:06
Pratt Rd @ Shady Oaks 7:10
5220 Dexter 7:12
Pratt @ Florence 7:15
4985 Pratt 7:19
Wagner Rd @ Rose 7:23
Pratt @ Pratt Ridge 7:25
Coventry Square @ Bradford Sq 7:27
Wagner @ Wagner Ridge Ct 7:31
Wagner @ Cherrywood Ln 7:33

BUS 86

Jackson Ave @ W Delhi 7:03
Scio Farms Clubhouse 7:09

BUS 87

W Liberty @ Lakeview 7:07
4144 W Liberty 7:09
4992 W Liberty 7:11
Eagle @ Gallery 7:13
Dornoch @ Polo Fields 7:15
Polo Fields @ Fairway Park 7:23
809 Zeeb Rd S 7:28

BUS 89

3620 Dexter 7:13
Dexter @ Waterman 7:14
Dexter @ Mable 7:16
4228 Dexter 7:17
4404 Dexter 7:18
W Delhi @ Breezwood Ct 7:20
3965 Dexter 7:23
Dexter @ Arbor Landings 7:25
Dexter @ Pinewood 7:29

BUS 96

5131 Park 7:10
Park @ Myrtle 7:12
Birkdale @ Glenmoore 7:16
Park @ Hunters Trl 7:21
Park @ Scio Village 7:24
Haisley Elem 7:32

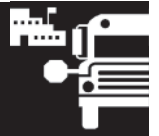
BUS 106

Newport @ Englave 7:17
Newport @ White Oak 7:20
Lowell @ Balmoral Ct 7:22
2525 Newport 7:26
Newport @ Newport Creek 7:28

BUS 125

Stabler @ Wisteria 7:07
Alboni Sq @ Gazebo 7:11
E Delhi @ Delhi Glen 7:28
3453 Miller (PM Bus 82) 7:33

2012-2013 BUS TRANSPORTATION ROUTES



MIDDLE SCHOOL RUNS (cont.)

Ann Arbor Open students ride the middle school bus for transfer to Ann Arbor Open bus in the AM. AM/PM "Open" information listed under Ann Arbor Open.

(FORSYTHE CONTINUED)

BUS 127

Cambridge Club Apts	7:09
Cedar Rdg @ Rollingwood	7:12
2322 Peters	7:29
Miller @ Oakleigh Pl	7:32
3999 Miller	7:33

BUS 141

2426 Whitmore Lake Rd	7:07
Whitmore Lake @ Dhu Varren	7:09
Stein @ Barton Farms Ct	7:12
Maple @ Riverbend	7:16
Daleview @ Byington	7:19
Country Club @ Windshadow	7:23
Barton North @ Spring Valley	7:26
Barton North @ Hillspur	7:27
Barton North @ Underdown	7:30

BUS 144

W Joy @ Starak Ln	7:08
W Joy @ Hidden Brook	7:09
N Delhi @ Delh Overlook	7:16
Huron River @ River Pines	7:20
Huron River @ Timberwood	7:22
Wagner @ Wagner Ct	7:24
Robinwood @ Cottontail	7:26
Craig @ Stone Valley	7:31
Laurentide @ Parkridge	7:34

BUS 147

Abbot Elementary	7:21
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BUS 151

Lakewood Elementary	7:14
Whispering Woods @ Walnut Ridge	7:28
1815 N Maple	7:35

BUS 153

Sunward Coop	7:14
Lakestone @ Clubhouse	7:17
4005 Jackson	7:25
Jackson @ Westover	7:27
3415 Jackson	7:28
1120 Wagner	7:32

SCARLETT: 971-1694

BUS 73

6080 Munger	7:10
6343 Crane	7:15
Hickory Pt @ Butternut	7:18
Hunt Club @ Cloverlane	7:26

BUS 83

4880 Munger	7:03
5780 Munger	7:06
4400 Textile	7:11
Oakengates @ Meadowview Pk	7:13
Arbor Meadow @ Clubhouse	7:21
4545 Carpenter Rd	7:31

BUS 103

University Townhouse Clbhse	7:20
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BUS 131

Evergreen Pt Apts @ AATA Bus Stop	7:20
Hawks Ave @ Blossom Hill Trl	7:22
Crystal Creek @ Ridgewood	7:30

BUS 135

Stone School @ Addington Ln	6:59
5085 Marton Rd	7:02
Thomas @ Johnstown	7:07
Hidden Creek N @ Bedview	7:13
Platt @ Rolling Meadows	7:15
Platt Rd @ Waterfowl	7:19
Wellesley @ Hampshire	7:22
Arbor Knoll Clubhouse	7:24
Platt @ Potomac	7:27
Platt Rd @ Bridgefield	7:31

BUS 138

Coachville @ Mailboxes	7:25
Ridgewood Apts @ Chester	7:30
Carpenter Elem/South Lot	7:35

BUS 139

4310 Platt	6:57
5875 W Michigan Ave	7:02
5843 W Michigan Ave	7:03
6110 Carpenter	7:05
Diamond @ Ruby	7:08
6095 Carpenter	7:12
Amber Way @ Sycamore	7:15
Sycamore @ Ashford Way N	7:22
Willow Ridge @ Plum Ridge	7:29
5675 Carpenter Rd	7:31

BUS 143

Glencoe Hills Clbhse	7:15
Clark @ Arbor Pointe Apt	7:23
Golfside @ Twin Lakes Dr	7:27
Golfside @ Ainsley Rd	7:30

BUS 150

Azalea @ Silverleaf	7:20
Sunnydale @ Oak	7:24
Hillside @ Pearl	7:27
Sunnydale @ Fieldcrest	7:30

SLAUSON: 994-2004

BUS 75

3780 Scio Church	6:44
Scio Church @ High Hollow	6:48
5366 Scio Church	6:49
6294 Scio Church	6:52
Hollow Oak @ Heron Ct	6:54
5141 Waters Rd W	7:01
4799 Waters Rd W	7:03
2886 Tessmer Rd	7:05
2324 Tessmer Rd	7:07

2250 Tessmer Rd	7:09
2032 Scio Church Ct	7:12
Scio Church @ Castle	7:14
Knight Rd @ High Meadow Ln	7:15
5611 Wagoneer Ct	7:21
5410 Arbor Meadow Ln	7:23
W Liberty @ Bandera East	7:26
4951 W Liberty	7:28
W Liberty @ Skyhawk Blvd	7:30
Liberty W @ Westview Way	7:32

BUS 88

Dicken Elementary	7:20
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BUS 94

Churchill Dr @ Wiltshire Dr	7:17
Greenview Dr @ Barnard Rd	7:20

BUS 95

Lawton Elementary School	7:20
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BUS 97

Meadowwinds @ Harley Ct	7:18
Harley @ Scio Ridge	7:20
Snowberry @ Children's Park	7:30

BUS 99

2728 Alex Dr	7:17
Mystic @ Common Walkway	7:20

BUS 104

Scio Ridge @ Hometown Village	7:16
Woodchase Dr @ Gazebo	7:20

BUS 105

3551 S Wagner Rd	7:09
Waters @ Trillium	7:12
Waters @ Miakoda Ct	7:13
3400 Tessmer Rd	7:15
Boulder Ridge @ Silver Spring	7:20

BUS 115

Fieldcrest @ Busch's Drive-thru	7:05
2678 Main S @ Mallets Creek	7:08
Oakbrook @ Cranbrook Park	7:10
Pear Ln @ Mailboxes	7:18
Tangerine @ Mailboxes	7:20

BUS 132

3808 Wagner Rd S	7:14
4441 Ann Arbor Saline Rd	7:17
Appleridge Dr @ Tiger Lily	7:20

2012-2013 BUS TRANSPORTATION ROUTES



MIDDLE SCHOOL RUNS (cont.)

Ann Arbor Open students ride the middle school bus for transfer to Ann Arbor Open bus in the AM. AM/PM "Open" information listed under Ann Arbor Open.

TAPPAN: 994-2011

BUS 36

Stone School @ Pheasant Run 7:23
Shadowood @ Hardyke Ct 7:28

BUS 84

Clark @ Shetland Dr 7:03
1235 Hogback Rd 7:05
Huron River E @ Blakeway 7:17
Huron River E @ Huron River Ser Dr 7:21
1575 Chalmers Dr 7:24
Common Area @ Woodcreek 7:27
2050 Chalmers 7:34

BUS 92

S Main @ Lake Village Apts 7:07
Waymarket @ Signature 7:12
State @ Hidden Valley Apts 7:15
King George @ Tacoma Cir 7:21
Baylis @ Playground 7:32

BUS 118

Beal @ Lot 41 7:13
McIntyre @ Lot 46 7:16
2200 Fuller Ct/Huron Towers 7:26
Geddes @ Geddes Ridge 7:31
Geddes @ Huntington 7:33

BUS 126

Ellsworth @ Forest Pine Way 6:57
Lake Forest E @ Park 7:00
Lake Forest @ Woodview Ln 7:09
Lohr @ Boulder Pond Dr 7:16
Stonebridge Blvd S @ Inverness Ct 7:19
Stonebridge Blvd N @ Doral Dr 7:23
Stonebridge Blvd E @ Lohr Rd 7:28

BUS 133

Highlander Way W @ Sun Valley 7:02
Briar Ridge @ Briar Knoll 7:11
Barry Knoll @ Mill Pond 7:17
Lohr Rd @ Heatherwood Ln 7:23
Weatherstone Clubhouse 7:26
Valley Ranch Clubhouse 7:27

BUS 137

Champagne @ Shadowwood 7:14
Mill Creek Clubhouse 7:27

ANN ARBOR OPEN: 994-1910 (AM)

Ride into home Middle school, transfer to Ann Arbor Open bus.

BUS 34

Clague MS 7:45

BUS 135

Scarlett MS 7:45

BUS 126

Tappan MS 7:45

BUS 99

Slauson MS 7:45

Bus 82

Forsythe MS 7:45

ANN ARBOR OPEN (PM)

Transfer to home Middle/Elementary school location.

BUS 30

Angell Elementary 3:10
Northside Elementary 3:20
Logan Elementary 3:25
Thurston Elementary 3:30

BUS 91

Burns Park Elementary 3:10
Pattengill Elementary on Ridge 3:15
Allen Elementary 3:20
Pittsfield Elementary 3:25
Carpenter Elementary 3:30
Mitchell Elementary 3:35

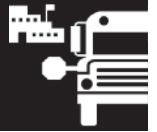
BUS 147

Forsythe MS 3:00

BUS 95

Slauson MS 3:00

2012-2013 BUS TRANSPORTATION ROUTES



ELEMENTARY SCHOOL RUNS

ABBOT: 994-1901

BUS 89

Dexter @ Waterman	8:08
Dexter Rd @ Mabel	8:09
4228 Dexter Rd	8:11
Scio Farms @ Clubhouse	8:20
Adrienne Ln @ Cul De Sac	8:31
Hensley @ Halcyon Ct	8:33

BUS 147

530 Wagner Rd	8:21
Wagner Rd @ Rose Dr	8:22
Wagner Woods @ Wagner	8:24
1078 Wagner Rd	8:25
Coventry Sq @ Bradford Sq	8:27
Pratt Ridge Ct @ Pratt	8:29
Wagner Rd N @ Cherrywood Ln	8:31
Dexter Ave @ Arbor Landings	8:32
Kingwood @ Barber	8:35
Valley Dr @ Pinewood Dr	8:36

BUS 149

Sullivan @ Green Knoll	8:09
Scio Farms @ Orange Blossom overflow	8:19
4515 Dexter	8:28
4337 Dexter	8:29
4261 Dexter	8:30
Whispering Woods @ Walnut Ridge	8:35

ALLEN: 971-5901

BUS 83

Huron Pkwy @ Arbor Hills Apt	8:03
Huron River E @ Blakeway	8:07
4064 Huron River Service Dr	8:09
1675 Chalmers Dr	8:12
Common Area @ 1560 Woodcreek	8:13
2084 Chalmers	8:17
Braeburn Cir @ Hemlock Deadend	8:28
Braeburn Cir @ Ct Before Maint Bldg	8:31

BUS 103

Hickory Pointe @ Butternut	8:20
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BUS 143

University Clubhouse @ Braeburn	8:23
Packard @ Hikone	8:34

BUS 150

Buckley @ Pecan	8:15
Pines of Cloverlane @ Clubhouse	8:24
Cloverlane Dr @ Hunt Club Dr	8:25

ANGELL: 994-1907

BUS 84

2200 Fuller Ct	8:14
2416 Fuller Ct	8:16
2872 Glazier Way	8:18
McIntyre @ Lot 44	8:22
Geddes @ Geddes Rdg (cross walk)	8:31
559 Riverview	8:32
Huntington Pl @ Riverview	8:33
2690 Appleyay	8:36

BUS 118

Twin Lakes Dr @ Lakeridge Way	8:20
Spruce Dr @ Devonshire Rd	8:34
Devonshire Rd @ Heatherway	8:35

BUS 134

Beal @ Lot 41	8:26
McIntyre @ Lot 46	8:28

BACH: 994-1949

BUS 82

Brooks @ Ann Arbor Open	8:31
7th St N @ Willow	8:36

BUS 104

2678 Main S @ Mallets Creek	8:23
Oakbrook @ Cranbrook Park	8:24
Fieldcrest @ Busch's Drive thru	8:28
Main St S @ Hill	8:34
William E @ Library	8:37

BUS 106

701 Miller Ave	8:22
Miller @ Chapin	8:24
N 4th Ave @ Church	8:27
N State @ Lawrence	8:29
Linwood Ave @ Linda Vista Ave	8:34

BRYANT: 997-1212

PATTENGILL: 994-1961

Bryant/Pattengill students will ride together, except where noted.

BUS 85

Valley Ranch Clubhouse	8:11
Lohr @ Heatherwood	8:12
Weatherstone Clubhouse	8:13
2725 W Ellsworth	8:16
Lk Forest Dr E @ Park	8:19
Lk Forest W @ Woodview Ln	8:22

BUS 92 (Bryant students only)

Astor @ Wisteria	8:14
Packard @ South	8:17
Pattengill El/Crestland	8:20
Stone School @ Ticknor	8:28

BUS 92 AM (Pattengill students only)

Bryant El (PM Bus 135)	8:35
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BUS 128

King George @ Tacoma Cir	8:20
Pheasant Run @ Clubhouse	8:26

BUS 128 AM (Pattengill students only)

Mill Creek @ Clubhouse	
(PM Bus 126)	8:40

BUS 131 (*Bryant Students)

Eisenhower @ Homestead Comm	8:17
*Page @ Pine Valley	8:22
*Page @ Kensington	8:24
Packard @ Shady Ln	8:27

BUS 131AM (Pattengill students only)

Stone School @ Valencia	
(PM Bus 126)	8:40

BUS 133

1560 W Ellsworth	8:09
Highlander Way W @ Sun Valley	8:11
Regina @ Burnham	8:15
Stone bridge @ Inverness	8:20
Doral @ N Stonebridge	8:22
Stonebridge @ Boulder Pond	8:24

BUS 133 AM (Pattengill students only)

Baylis @ Playground (PM Bus 126)	8:40
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BUS 137

Briar Ridge @ Barry Knoll	8:18
Barry Knoll @ Mill Pond	8:21

BUS 137 AM (Pattengill students only)

Bryant El (PM Bus 135)	8:35
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BUS 152

Hidden Valley Clubhouse	8:10
Harbor Way @ Oakbrook	8:14
Lake Village Clubhouse	8:15
Way Market @ Signature	8:17
Victors Way @ Residence Inn	8:25

PATTENGILL STUDENTS LIVING IN BRYANT WALK AREA - PM ONLY

BUS 135

Bryant El	4:15
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BUS 126

Valencia @ Stone School	4:15
Mill Creek Clubhouse	4:17
Baylis @ Playground	4:20

2012-2013 BUS TRANSPORTATION ROUTES



ELEMENTARY SCHOOL RUNS (cont.)

BURNS PARK: 994-1919

BUS 94

Overridge @ Kenilworth	8:20
Bedford @ AA Hills CDC	8:25
Fairlane @ Heatherway	8:28
Aberdeen Dr @ Devonshire	8:30
Heatherway @ Glendaloch	8:31
Hawthorn @ Roxbury	8:34

BUS 142

Glencoe Hills @ Clubhouse	8:25
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BUS 146

Strawberry Hills @ Ainsley	8:16
Arbor Point @ Clubhouse	8:21
W Clark @ Shetland Dr	8:26
4081 Clark Rd	8:28
1235 Hogback	8:29
Asher @ Berkshire Crk Apt	8:34

CARPENTER: 997-1226

BUS 36

4342 Platt Rd	8:10
Stone School @ Addington	8:14
Christina @ Christina Way	8:23
Century Trl @ Carter Pl	8:31
Sparrowood Dr @ Leasing Office	8:36
T&C Apt @ Clubhouse	8:37

BUS 38

Arbor Knoll Clubhouse	8:09
Wellesley Ln @ Hampshire	8:11
5555 Thomas Rd	8:15
5085 Marton Rd	8:18
Platt @ Potomac Dr	8:23
Falling Leaf @ Crimson Ct	8:25
Hidden Crk N @ Bedview	8:29
Platt @ Rolling Meadow Ln	8:30
5843 W Michigan Ave	8:33

BUS 148

Ashford N @ Sycamore	8:25
Amber Way @ Sycamore	8:29
5301 Crane	8:32

DICKEN: 994-1928

BUS 88

Harley Ct @ Meadowinds Dr	8:30
Scio Ridge @ Reserve Way	8:33

BUS 95

Woodchase Clbse/ Sagebrush	8:26
Maple Rd S @ Breckenridge	8:36

BUS 99

Scio Ridge @ Abigal Way	8:25
Snowberry Rdg @ Chickory Ridge S	8:28
Chickory Ridge N @ Snowberry Rdg	8:31
S Maple Estates	8:35

H AISLEY: 994-1937

BUS 80

4540 Jackson Ave	8:17
5130 Jackson Ave	8:18
Burton @ Park Rd	8:20
Birkdale @ Lytham	8:22
Birkdale Dr @ Burswood Ct	8:24
Park Rd @ Scio Village Ct	8:25

BUS 86

4370 Liberty W	8:12
4992 Liberty W	8:14
Gallery @ Eagle Ave	8:15
Birdie @ Polo Fields Dr	8:17
Polo Field @ Fairway Pk Ct	8:21
809 Zeeb Rd S	8:25

BUS 144

Scio Farms @ Hemlock overflow Lot	8:19
Willow Tree @ Mailboxes	8:26
Staebler @ Wisteria Trace	8:28
6250 Park	8:30

BUS 127

Cambridge Club Apt	8:19
Cedar Ridge @ Cloverleaf Ct	8:20
Cedar Ridge @ Rollingwood	8:23

BUS 153

Lake Stone Clubhouse	8:20
4503 Park Rd	8:24
4742 Park	8:25
Park Rd @ Hunters Trail	8:26

KING: 994-1940

BUS 81

Geddes @ Laurin	8:08
Geddes Rd @ Stark Strasse	8:15
Geddes Rd @ Towsley Ln	8:16
Geddes Rd @ Valleyview Dr	8:17
Geddes @ Anns Way	8:19
5766 Geddes	8:20
2200 Hickman	8:21
2385 Hickman Rd	8:22
5613 Vreeland Rd	8:23
Gale @ Walnut Hall	8:24
Gale @ Red Fox Run	8:25
Gardenview @ Parkside	8:29
Greenhills @ Greenhills Dr	8:35

BUS 90

4490 Goss Rd	8:20
Old Earhart @ Marblewood Way	8:21
Plymouth @ Ayrshire	8:22
Earhart @ Trillium Wds	8:23
Ridgeside @ Amanda	8:25
Green @ Baxter	8:35

BUS 102

N Dixboro @ Erin Ct	8:13
Dixboro @ Laurelview Dr	8:15

Dixboro Rd N @ The Arbors	8:19
Dixboro Rd N @ Village Green	8:20
Pine Brae @ Earhart Rd	8:31
Geddes @ Sumac Ln	8:33
Geddes @ Windy Crest	8:34

LAKESWOOD: 994-1953

BUS 78

Country French @ Gazebo (West Of Gazebo)	8:30
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BUS 93

Hollow Oak @ Heron Ct	8:05
5227 Scio Church	8:08
2032 Scio Church Ct	8:09
Scio Church @ Castle	8:10
2886 Tessmer	8:13
Waters @ Mikoda	8:17
Scio Church @ High Hollow	8:21
Zeeb @ Woodridge Ct	8:24
5410 Arbor Meadow Ln	8:26
Bandera @ Shevchenko W	8:28
4435 W Liberty	8:31
Liberty @ Overridge View Ct	8:32
Liberty @ Skyhawk	8:33
Liberty @ Westview Way	8:34
Westover @ Ferry	8:36

BUS 96

Scio Ridge Rd @ Joyce	8:28
Clocktower Cir @ Chapleau Dr	8:29
Liberty W @ Lakeview Ave	8:35

BUS 140

Pear Ln @ Mailboxes	8:26
Tangerine @ Mailboxes	8:29

BUS 151

Country French @ Gazebo (East Of Gazebo)	8:25
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LAWTON: 994-1946

BUS 97

Mystic @ Walkway	8:28
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BUS 105

Adrienne @ Pine Lake Clbse	8:30
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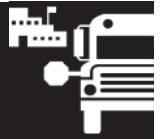
BUS 115

5141 Waters Rd W	8:20
Silver Spring @ Boulder Ridge	8:25

BUS 132

2740 Waters Rd	8:25
W Waters @ Alex Rd	8:27
Appleridge @ Tiger Lily Dr	8:30

2012-2013 BUS TRANSPORTATION ROUTES



ELEMENTARY SCHOOL RUNS (cont.)

LOGAN: 994-1807

BUS 76

2126 Joy Rd E	8:11
3534 Joy Rd E	8:13
E Joy @ Eric Ct	8:16
Warren @ Thornwood Ct	8:19
4330 Nixon	8:27
4601 Pontiac Trl	8:29
2237 Wild Oak Ln	8:31
1738 Warren	8:33

BUS 101

Gleaner Hall @ Cedar Ln	8:10
1515 E Joy Rd	8:14
Warren Rd @ Warren Ct	8:19
3535 Pontiac Trl	8:23
Dhu Varren @ S Foxridge Ct	8:30
Willow Tree Apts @ Willow Tree Ln	8:35

BUS 145

5436 Dixboro Rd	7:58
Dixboro @ Dixboro Farms	7:59
Vorhies Rd @ Becky Ln	8:04
Warren Rd @ Walden Dr	8:08
Warren Rd @ Lone Oak	8:09
8920 Joy Rd	8:13
7264 Joy Rd	8:17
6850 Joy Rd	8:19
Lost Oak @ Vorhies	8:22
Vorhies Rd @ Fox Hollow Ct	8:27
Overbrook Dr @ Tanglewood	8:30

MITCHELL: 971-5904

BUS 72

Oakengates @ Meadowview Pk	8:17
Willow Ridge @ Plum Ridge	8:19
5675 Carpenter Rd	8:20
Arbor Meadows Clubhouse	8:23
Romney Ct @ Cloverlane Dr	8:30

BUS 138

Diamond @ Ruby	8:17
6095 Carpenter Rd	8:20
Arbor Meadows Clubhouse	8:23

NORTHSIDE: 994-1958

BUS 129

Stone Rd @ NW 53	8:28
Upland Dr @ Pointe Ln	8:36

BUS 141

Maiden Ln @ Nielsen Ct	8:15
Broadway @ Jones	8:18
Jones @ Plymouth	8:20
Pontiac Trl @ Northside Glen	8:23
1213 Dhu Varren	8:25
2815 Leslie Park Cir	8:30
Carrot Way Apartments	8:33
2915 Pontiac Trl	8:36

PITTSFIELD: 997-1218

BUS 73

Sunnydale Dr @ Maple	8:24
Sunnydale @ Fieldcrest	8:27
Ridgewood Clubhouse/Green Meadows	8:34

BUS 139

Woodcreek @ Ridgewood	8:23
Silverleaf Dr @ Cherry Blossom	8:28
Coachville Park @ Mailboxes	8:33

THURSTON: 994-1970

BUS 27

6500 Ford	8:12
Frains Lake @ Timberwood Ct	8:14
3555 Blue Heron Ct	8:16
Ford Rd @ Northbrooke	8:19
Ford Rd @ Galpin	8:20
Andora @ Woodhill	8:23
Andora @ Bethany Cir	8:26
Green @ Whisperwood	8:34

BUS 37

Burbank @ Bolgos Cir	8:29
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BUS 98

Plymouth @ Oakridge Ct	8:16
8610 Old Oak Dr	8:20
Plymouth @ Albert	8:23
Plymouth @ Brittanie	8:26
N Dixboro @ Ford Rd	8:30
Church @ Short	8:32
5087 Plymouth	8:34

BUS 136

Arrowwood Clubhouse	8:25
Barclay Way @ Clubhouse	8:33

BUS 130

Dunwoodie @ Park	8:30
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WINES: 994-1973

BUS 87

Willowbrooke @ W Delhi	7:55
4918 Miller Rd	7:57
2418 Peters	7:59
E Delhi @ Delhi Glen	8:05
3992 Holden	8:08
N Wagner @ Wagner Ct	8:12
3827 River Pines	8:15
River Pines Dr @ Huron River Dr	8:17
3153 Wagner	8:18
2769 Wagner	8:19
2533 Wagner	8:21
3377 Craig	8:22
Thornapple @ Cottontail	8:23
3245 Parkridge	8:25
2834 Newport	8:30
2318 Newport	8:33
Riverwood @ Newport	8:34

BUS 119

2918 Laurentide Dr	8:18
2760 Parkridge	8:20
Craig @ Stone Valley	8:22
Wayside @ Belgrade Notch	8:24
2819 Englave	8:27
2887 Newport Rd	8:29
English Oak @ Oak Hills	8:31
Newport Creek @ Tall Oak	8:34

BUS 100

2524 Whitmore Lake Rd	7:43
2730 Whitmore Lake Rd	7:44
395 W Northfield Church Rd	7:51
5525 Jennings Rd	8:02
2770 Stein Ct	8:07
4880 Stein Rd	8:10
W Joy @ Hidden Brook Ln	8:11
Joy @ Starak	8:12
1455 Stein Rd	8:14
Stein Rd @ Barton Farms	8:17
Barton N @ Corey	8:20
Barton N @ Hilspur	8:21
Barton N @ Spring Valley	8:22
Daleview @ Byington	8:27
2731 Newport	8:32
Lowell @ Balmoral Ct	8:33



FOLLOW THE 10 FOOT RULE:

STAY - on your side of the road - far away from the traffic.

WAIT - for the bus to stop and for your driver's signal to cross.

CHECK - traffic both ways - then check again.

CROSS - walk directly across checking traffic both ways.

WALK - approximately 10 feet ahead of the bumper and board the bus quickly.

Exceptional

ANN ARBOR PUBLIC SCHOOLS

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Welcome Back to School 2012-2013

Save this important information for school year 2012-2013