

Michigan Department of Treasury  
4921 (Rev. 10-12), Page 7

### PART 5: PROJECT DETAILS

#### 25. Project Description:

The City of Ypsilanti desires to combine functions between the Police Dept and Fire Dept - hiring 4 new officers and implementing 4 conversions in 2013, 4 conversions in 2014, hire four new public safety officers and one conversion in 2015 and 4 conversions in 2016. This EVIP grant application is provided to cover the anticipated cost of cross-training each of these personnel and cover the costs of providing the necessary equipment and gear for a cross-trained police officer/firefighter to perform both duties. The goal is to obtain a more efficient workforce by ultimately placing more police officers on patrol and increasing the City's ability to provide adequate staffing levels to meet fire and medical emergencies.

#### 26. Describe the status of any shared service analysis undertaken to date related to this project. If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.

In fall of 2012 City of Ypsilanti engaged the SEMCOG consulting team to evaluate the potential of establishing a division of Public Safety within the city's organizational structure. Their analysis indicated a full public safety consolidation would be too costly and result in a loss of fire service and likely create one larger understaffed department. Instead they recommended a hybrid model, where new and existing police officers are cross-trained in fire suppression. This would result in more police officers on duty and extra support for structural fires and medical emergencies.

#### 27. How are the services currently being provided?

Currently, police officers and firefighters perform only the duties required by that position. At this time, police only staff at three on a shift for day road patrols and four on shift for night road patrols. At that level, any time a police officer is off duty for any reason, overtime is required, cancelling out any savings from reduced personnel. On the fire side, current shifts are down to four officers which is the bare minimum staffing level for structural fires; this potentially makes responding to EMS and other calls more difficult. The overtime issues apply to the fire department as well. Further staffing cuts are increasing costs, rather than reducing them.

#### 28. Goals and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes?

The overarching goals are providing quality police and fire service at adequate levels for reasonable costs in the short and long term, i.e. creating a long term sustainable plan for public safety in Ypsilanti. Full conversion to the hybrid model is expected by 2016. City staff will utilize data comparisons over each year based on staffing levels/cross-trained officers to compare response times, staffing levels, overtime costs and budgets to determine if outcomes are achieved.

29. Will the project save money? ☒ Yes ☐ No

A. SHORT - TERM (1 year or less) ☒ Yes ☐ No

Estimated Short-Term Savings  
\$210,315.00

B. LONG - TERM (Greater than 1 year) ☒ Yes ☐ No

Estimated Annual Long-Term Savings  
\$420,631.00  
Estimated 5 Year Total Savings  
\$2,103,153.00

C. Attach a demonstration and provide a brief explanation of how the cost savings were calculated.